



EKNM GOVERNMENT COLLEGE ELERITHATTU
(Established in 1981, Affiliated to Kannur University)

Accredited by NAAC with 'B' Grade

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DOCUMENTARY EVIDENCE FOR

6.3.1. The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

APPRAISAL OF STAFF THROUGH 'SCORE'

(STATE CONFIDENTIAL REPORTING AND REVIEWING SYSTEM)



ABOUT SCORE

Online Confidential Report on the performance is submitted by the staff and its approval by the authority. This is an initiative by the Government of Kerala.

ROLES AND RESPONSIBILITIES

Reportee

The first page of Confidential Report should be filled up by the Officer reported upon and submitted to the Reporting Officer within the prescribed time limit. Reportee must submit a self appraisal along with the prescribed form. A Reportee shall submit a confidential report on transfer or promotion of self or on transfer or promotion of the Reporting Officer. The entire period of service of a Government servant should be covered by these reports. Where any period of a subordinate service has not been covered by a report the reasons for such omission shall be recorded.

Reporting Officer

The Head of every Department/Office should regard it as his personal and special responsibility to ensure that Annual Confidential Reports are properly maintained in respect of all persons working under their control. Superior officers should see that no portion of a subordinate's service report has been left uncovered. Default on the part of an officer in the preparation and maintenance of Confidential Reports on his subordinates should be mentioned in the Confidential Report on the Reporting Officer as a point of failure in his duty.

Reviewing Officer

The reviewing officer if satisfied with report of the reporting officer had made him; he/she shall record remarks to that effect. If not satisfied with the report, reviewing officer may change the grading and record necessary remarks.

Secretary

In the case of Section Officers and Under Secretaries, the Secretary of the Department records his remarks after the reporting and reviewing authorities have assessed and given the grades unless the Secretary himself is Reviewing Officer. and Under Secretaries.

Accepting Authority

In respect of AO/FO/LO Grade I, Senior Grade I (Deputy Secretary and above) the Minister concerned shall be the Accepting Authority. If Accepting Authority is satisfied with the report will accept with that effect.

Confidential Report of Officers on Deputation

The Confidential Report of officers on deputation (Section Officer and Under Secretary) should be reported by the Head of Department and reviewed by Secretary concerned. The Non Gazetted officials on deputation may submit his/her Confidential Report to the next level officer for reporting and the reviewing will be done by, to whom the Reporting Officer reports.

SCORE WEB PORTAL LOGIN PAGE

https://www.score.kerala.gov.in/Login.jsp

SCORE STATE CONFIDENTIAL REPORTING AND REVIEWING SYSTEM

Home Login Dashboard NEW Info Status Support Video Help NEW

GOVERNMENT OF KERALA SOFTWARE DIVISION

info.score@kerala.gov.in 1800-425-1857 (Toll Free)

Username

Password

LOGIN

Forgot Password?

PROFILE PAGE

https://www.score.kerala.gov.in/Profile.jsp


PROFILE

PEN	<input type="text"/>	Name	<input type="text"/>
Date of birth	<input type="text"/>	Place of birth	<input type="text"/>
Father's Name / Husband's Name	<input type="text"/>	Spouse Name	<input type="text"/>
Height (cm)	-- Select --	Weight (kg)	-- Select --
Chest (cm)	-- Select --	Telephone No	eg: 04712505851
Mobile No	<input type="text"/>	Email	<input type="text"/>
Languages - Read	<input type="text"/>	Languages - Write	<input type="text"/>
Nationality	Indian	Parent Department	Select
Appointment Order No: and Date	<input type="text"/>	Date of entry in Government Service	<input type="text"/>
Mode of Appointment in the Parent Department	<input type="text"/>	Date Of Retirement	<input type="text"/>
Permanent Address			
House Number	<input type="text"/>	House Name	<input type="text"/>
Street / Locality	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	District	<input type="text"/>


Save Cancel

NEW USER REGISTRATION PAGE

← → ↻ <https://score.kerala.gov.in/NewUserRegistration.jsp> ☆ 📧 ⬇️ 🗑️ 📄 ☰


 **SCORE**
STATE CONFIDENTIAL, REPORTING AND REVIEWING SYSTEM

Home Login Dashboard **NEW** Info Status Support Video Help **NEW**


 **SOFTWARE DIVISION**
info: info_score@kerala.gov.in
☎️ : 1800-425-1857 (Toll Free)


New User Registration [Help](#)

PEN	<input type="text"/>	Date Of Birth	<input type="text" value="dd-mm-YYYY"/> Check
Name	<input type="text"/>	Department	<input type="text"/>
Designation	<input type="text"/>	Mobile	<input type="text" value="Enter Mobile No:"/>
Email	<input type="text" value="Enter Email Address"/>	Parent Department	<input type="text"/>

Enter
Captcha  [Refresh](#)

SPECIMENS OF SCORE REGISTRARTION DETAILS OF EMPLOYEES OF THE COLLEGE





My Appraisals


Inbox(2)

Best(0)


Reports(0)


Pull Back(0)

Pre SCORE




Welcome : 646331
SOJI M SEBASTIAN
18 June, 2024 12:40:35 PM






SCORE Version 2.1.0 is available from 26/01/2023 SCORE Version 2.1.0

58767




USER

74344




TOTAL FILING

15063




REPORTING OFFICER

5037




REVIEWING OFFICER

279



SECRETARY


805



ACCEPTING AUTHORITY

HelpDesk

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My Appraisals

Inbox(2)

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE



Welcome : 439307

Johnson K A



My Appraisals

Inbox(2)

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE



Welcome : 808036

NITHYA V

18 June, 2024 12:44:01 PM





My Appraisals

Inbox(3)

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE




Welcome : 607200

ASHRAFF P C

18 June, 2024 12:42:29



Inbox(2) 

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE



Welcome : 456732

PRAKASHAN K

18 June, 2024 12:54:43



LATEST
NEWS

023 SCORE Version 2.1.0 is a

58767 

- My Appraisals
- Inbox(1)
- Sent(0)
- Reports(0)
- Pull Back(0)
- PreSCORE



Welcome : 664704

SASI C T

18 June, 2024 12:41:13 PM



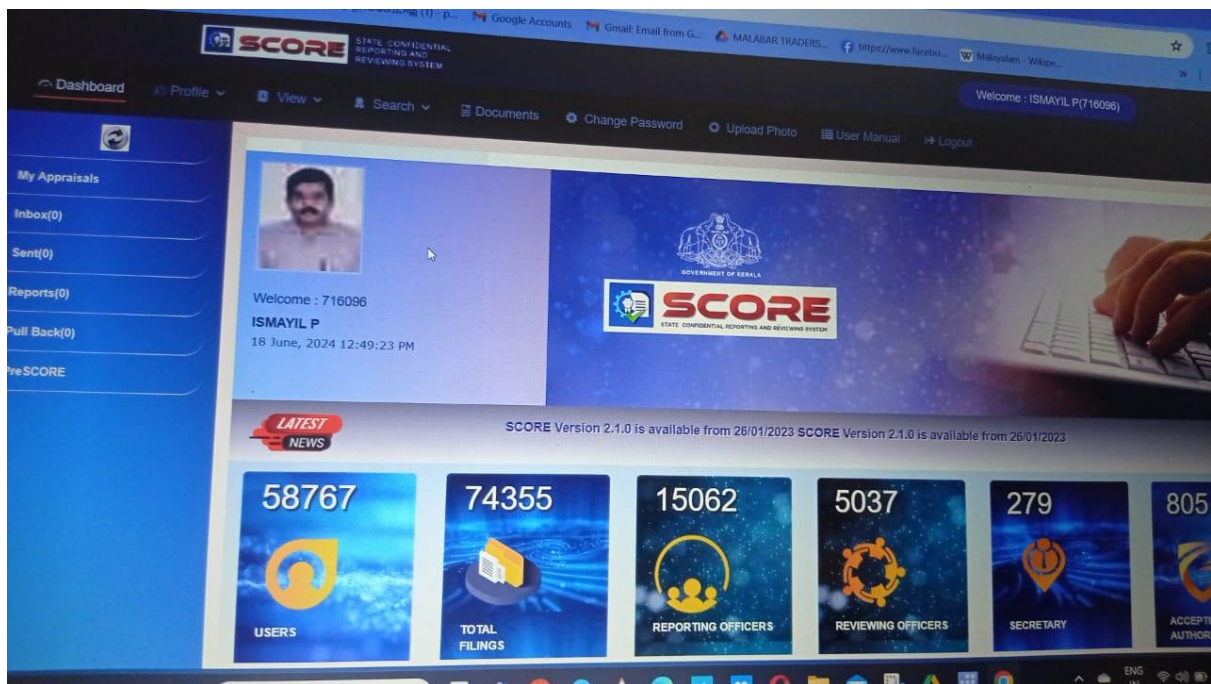
Assessment of competency and performance

(This assessment should rate the officer viz her/his peers and not the general population. Grades should be assigned on a scale of 1-10, in whole numbers , with 1 referring to the lowest grade and 10 to the highest grade. Bench mark score will be 5)

Rating	10-09	08-06	05	04-03	02-01
Factors	Outstanding	Good	Average(Bench Mark Score)	Below Average	Poor

10

No	Item	Reporting Officer	Reviewing Officer	Accepting Authority
1	People First	9	9	
2	Strategic Direction	9	9	
3	Empathy	8	8	
4	Problem Solving	8	8	





My Appraisals

Inbox(3)

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE



Welcome : 807624

JAYASREE A

18 June, 2024 13:37:01





My Appraisals

Inbox(1)

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE



Welcome : 439562

Vijayan K

18 June, 2024 13:39:21



My Appraisals

Inbox(2)

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE



Welcome : 482709
BABU C
11 June, 2024 10:57:53 am



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Edit Profile

My Appraisals

Inbox(0)

Sent(0)

Reports(0)

Pull Back(0)

PreSCORE



Welcome : 384412
Preethy T P
18 June, 2024 11:21:30 AM



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