YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution EKNM GOVERNMENT COLLEGE ELERITHATTU

- Name of the Head of the institution   Dr. SOLJI K THOMAS

- Designation   PRINCIPAL IN CHARGE

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   0467 2241345

- Mobile no   8848678356

- Registered e-mail   eknmgovtcollege@yahoo.com

- Alternate e-mail   soljikthomas@gmail.com

- Address   ELERITHATTU P O

- City/Town   NILESWAR

- State/UT   KERALA

- Pin Code   671314

2.Institutional status

- Affiliated /Constituent   AFFILIATED

- Type of Institution   Co-education

- Location   Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **KANNUR**

- Name of the IQAC Coordinator   **Dr. Jaison V Joseph**

- Phone No.   **9447447311**

- Alternate phone No.   **09447447311**

- Mobile   **9447447311**

- IQAC e-mail address   **iqaceleri@gmail.com**

- Alternate Email address   **nehaljoe@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   www.eknmgc.ac.in/images/IQAC/AQAR_2019-20.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.eknmgc.ac.in/images/IQAC/EKNM_AcademicCalendar_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.37**	**2019**	**08/02/2019**	**07/02/2024**

6.Date of Establishment of IQAC   **25/06/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
COLLEGE	Information and Communication Technology and Modernisation-	GOVT. OF KERALA	2020 (1 YEAR)	111287
COLLEGE	Infrastructure Upgradation, Development and Maintenance	GOVT. OF KERALA	2020-21	2701311
COLLEGE	Student Support, Welfare and Outreach	GOVT. OF KERALA	2020-21	125329
COLLEGE	Matching Grant	GOVT. OF KERALA	2020-21	99000
COLLEGE	Development of Laboratories, Libraries and furniture for Govt. Colleges	GOVT. OF KERALA	2020-21	843428
COLLEGE	Assistance to Government College for conduct of sports	GOVT. OF KERALA	2020-21	125000

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File]

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Orientation programme for teachers and students in connection with the online teaching amidst the Covid -19 pandemic

Preparation and the timely submission of the DPR for the new commerce Block under RUSA

Take steps to conduct more webinars by each department

Conducted a survey to understand the the number of students who lacks own mobile Phone and the issues faced during online teaching

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of IQAC meeting	In addition to the regular meetings, IQAC made surprise visits to the departments for quality check apart from Scheduled Internal Audit
National webinar on "Precursory signals of earthquakes and tsunami forecasting systems"	The webinar provided a platform for our undergraduate students to interact with the scientist from a National Institute and also get an opportunity to get acquainted with the recent developments in the field of earthquake precursory studies and tsunami forecasting systems. Of 156 participants, out of which 88 participants were from states outside Kerala.
National webinar on "Raman and photoluminescence spectroscopy	Introduced the basic concepts on phtoluminescence spectroscopy, which is a non destructive contactless method to probe the electronic structure of materials. Students were familiarised the basic concepts of Raman spectroscopy which is commonly used to provide a structural fingerprint by which molecules can be identified.
Webinar on Physical Activity: Need of the hour	Students began to engage in physical activities in college and majority students started daily exercise.
Project presentation by the VI semester UG students	Strengthened the presentation skills of the students
Webinar on Fitness for all: at Covid time and after	Generated the knowledge regarding different aspects of Fitness among teaching and non teaching community
Fitness Assessment Campaign	Assessed the Health Related Fitness Level of the different

	target group
Webinar on Capital market awareness by National Stock Exchange	Created an awareness among the students about the various activities and products available in the capital market
Webinar on Stock Trading by Bombay Stock Exchange	Created an awareness among the students about the rights and duties of investors, mutual funds and financial planning, etc.
Webinar on Politics in a post pandemic society	Created an awareness and knowledge among the students the link between a pandemic and politics of today
Seminar on Strategies to maintain energy balance for daily life	Equipped the students to be aware of healthy eating habits with respect to their energy demands
Edward Said Memorial Lecture Series	To make students aware of the recent trends in the subject
Showcasing of prominent films	Created an awareness regarding films, themes, and techniques

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	21/03/2022

14.Whether institutional data submitted to AISHE

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- Name of the statutory body

Name	Date of meeting(s)
College Council	21/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	24/02/2022

15. Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	7

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	595

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	104

File Description	Documents
Data Template	View File

2.3	**155**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**22**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**25**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**21**
Total number of Classrooms and Seminar halls	

4.2	**3658642**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**65**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Kannur University, and follows the curriculum prescribed by the university. An active plan for timely implementation is formulated by the institution to ensure effective delivery by the following means to make the students socially committed, employable, innovative and research oriented.

- **In UG and PG programmes, Choice Based Credit System (CBCCS) has been implemented effectively. The details of various programmes, courses, programme outcomes, programme specific outcomes, course outcomes, syllabus, and weightage of internal and external examinations are made available in the College Website.**
- **College staff council meetings and Departmental meetings are held at the beginning of each semester through online mode in this academic year to discuss and design the strategies for the effective implementation of the Curriculum**
- **The Department staff council meetings are convened in each semester. Implementation of the plan for the previous semester is examined in detail and shortcomings rectified.**
- **Since almost all the class rooms are smart class rooms, ICT assisted effective regular teaching -learning process is made possible when the offline teaching restarted..**
- **Regular webinars, Group Discussions and Debates on particular topics through the online mode are conducted which are highly helpful in uplifting the confidence level and morale of the students and enables them to master the art and technique of presentations.**
- **Tutorial system and remedial coaching for weak students ensure academic, moral and emotional support to the needy students through online mode .**
- **UGC and DCE sponsored seminars and workshops as well as invited lectures are conducted by various teaching Departments as webinars complement the knowledge accumulated by the students through curriculum implementation.**
- **Two centralized Internal Examinations are conducted at the College level adhering to the University norms during January 2020 and odd semester internal examination is conducted by teachers through the online platform.**
- **Question banks of previous years University Examinations are made available in all Departments. The Students are encouraged to make use of this facility before appearing for University Examinations.**
- **Formal schedule and methodology for Projects, Assignments,**

- Seminars to promote application, skills, experiential learning, and research aptitude are undertaken.
  - Class PTA meetings are convened through the online mode at least once in a Semester to have an interaction with the parents and to collect the feedback from the stakeholders.
  - Student's feedback about the teaching – learning process is also collected and monitored and constructive criticism is provided.
  - Teachers of our institution prepare a work diary recording the lessons for the classes and tutorial card is maintained for documenting the students' evaluation. For ensuring proper documentation various registers are maintained in the departments: Attendance register, Internal assessment register, Remedial class register etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A full-fledged academic calendar helps to bring into practice the vision and mission envisaged by the college. All activities of an academic year are planned at the beginning of each academic year and an academic calendar is discussed in a joint meeting of the tutors and heads of department, and conveners of internal exam committee, academic committee, Club activities, college council secretary and IQAC coordinator, presided over by the Principal. Based on these discussions, departments and committees/clubs prepare a schedule of their activities which is then forwarded to the Academic Committee. The academic committee reviews the same and prepares the final draft of college academic calendar. Schedule of internal examinations, display of CE marks, submission of projects and assignments etc. are formulated in tune with the University academic calendar. Dates for conducting different scholastic and co-scholastic activities are also included in the academic calendar. Tentative dates for conducting Arts day, College day, Sports day, NSS and club activities etc. are also mentioned. Academic calendar is circulated to the students so that they can prepare well in advance for their internal as well as University examinations. If classes are lost due to some unavoidable circumstances, academic committee regulates the work

by scheduling extra classes with special time table on regular days, holidays and even during week days after the regular working hours. It is also ensured that all activities of the college are conducted systematically as per the academic calendar. Council meetings and department meetings are convened periodically to assess the progress of the curriculum delivery. At the end of the year a meeting is convened at the presence of the principal to check whether the action plan set at the beginning of the academic year got implemented and to what extent.

However in the covid pandemic situation affected a lot for proper implementation of the academic calendar in this academic year. The various activities scheduled by the college and university is changed in the present situation.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

EKNM Government College has an active Women's Cell for mobilizing on women's views and perspectives on important social issues. The

activities of the Women's Cell provide a critical perspective on the socialization of men and women. The various programmes organized by the cell educate and sensitize the students on the basic dimensions of the biological, sociological, psychological and legal aspects of gender. The Cell arranges open discussion on materials derived from research, facts, everyday life, literature and film to impart a finer grasp of how gender discrimination works in our society and how to counter it. The Cell equips both the male and female students to work and live together as equal entities and to develop a sense of appreciation of women in all walks of life. Environment and sustainability Environment and sustainability related papers are offered to the UG and PG level to understand the importance of ecological balance for sustainable development and the impacts of developmental activities and mitigation measures. It also helps in understanding the environmental policies and regulations. These papers enable graduates to understand/evaluate/develop technologies by ecological principles and environmental regulations which in turn help in sustainable development. Disaster management The paper gives the capacity to integrate knowledge and to analyze, evaluate and manage the different public health aspects of disaster events at local and global levels, even when limited information is available. It also gives the capacity to describe, analyze, and evaluate the environmental, social, cultural, economic, legal, and organizational aspects influencing vulnerabilities and capacities to face disasters. It helps in the design and performs research on the different aspects of the emergencies and disaster events while demonstrating insight into the potential and limitations of science, its role in society and people's responsibility for how it is used. Human values and Professional Ethics The various papers offered in EKNM Government College cover Human values and Professional Ethics related topics. It helps the students to appreciate the essential complements between 'Values' and 'Skills' to ensure sustained happiness and prosperity which are the core aspirations of all human beings.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

114

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.eknmgc.ac.in/index.php/iqac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.eknmgc.ac.in/index.php/iqac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

262

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

136

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We have a streamlined mechanism for continuous monitoring and evaluation of the students. We are considering two grade factors for identifying the level of students. This system helps to identify slow learners & advanced learners. Students are identified based on:

1. **Higher Secondary Examinations Score**
2. **Performance in Snap Test taken in the first 15 days after joining.**

Strategies adopted for facilitating Slow Learners:

For every 10 students, 3 to 5 are usually found to be slow learners. The Head of the Department/Tutor assesses their problems and facilitates them to reach their academic goals. Extra classes are organized to clarify doubts to improve performance. Appropriate counseling , eventually motivates them to attend classes regularly. Besides, Bridge courses are offered to the students to acquaint themselves with the subject.

Strategies adopted for facilitating Advanced Learners:

Quick learners are identified through their performance in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc., The Institution promotes independent learning contributing to their academic growth.

Strategies adopted for student improvement:

Remedial classes are organized to clarify doubts to improve performance. Appropriate counseling helps students to attend classes regularly. All the staff members maintain good rapport with students. The Head of the department allots a batch of students for every staff member and monitors the effectiveness of

the tutorials. The tutor-ward system is in practice with the following objectives:

To provide additional details on the important topics

To provide counseling for personal problems

Slow learners are assisted through clarification of their doubts, revising important concepts and extra assignments to strengthen their learning. All the members of the faculty are engaged in the tutorials.

In the covid -19 scenario, most of the interaction between students were carried out through the online platforms and it creates problems in identifying the actual slow learners and advanced learners. However, all the teachers make face to face interaction through online mode at aleast twice in a semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
595	28

File Description	Documents
Any additional information	[View File]

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We have adopted student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. We follow role plays, discussions, debates, laboratory experimental learning and mini projects which are organized by various departments and clubs during the offline class days. But in in the initial months of the academic year we cannot conduct these programmes and insist students to participate

in the online discussion forum.

Role Plays:

Role play helps our students to learn and try out the experience in a play style. Street plays against social evils, client interaction etc. are organized.

Discussions:

We do follow the discussions in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge. We practice discussions basically in soft skills, managerial communications, business adoptions, current issues etc.

Debates:

Debates are followed in many of the subjects where students are required to come with different opinions and thought processes, thus the learning process gets justified in the argumental way of learning.

Laboratory experiential learning:

Technical education is always justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year labs like physics and such experimental work has got due importance after the end of the lockdown..

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty takes the help of various creative tools to stimulate creativity in young brains. The tools that are being used: 1. Audio - visual: Faculty exercises two-fold learning method of audio- visual to engage students in enhancing their curiosity which results in better performance. 2. Virtual labs: Faculty is

practicing teaching through virtual labs for some experiments which are difficult to do in physical labs and are shown to the students by an animated version.3. Faculty is improved in using the various online platforms for the smooth conduct of the classes in the pandamic situation byn undergoing various cousres. Faculty is enriched in creating viideos of their lecture classes etc

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1.Transparency in attendance

The attendance of the students are taken hourly by the teacher concerned and it is recorded in the

attendance register maintained by each Department. 75% of attendance is mandatory for attending the University examinations. The percentage of attendance is published at the end of every month and any discrepancy is observed, the students can bring them into the notice of the tutor.

2..Class test

The date of class test is already announced in the academic calendar, it enables the students to

prepare for the exams well in advance and it also provides transparency. After the examination, answer keys of the question should be given to the students and thus the students could estimate their score. If any significant deviation is observed between the estimated and actual, students can interact with the teacher concerned and clarify the mistakes. After each class tests, the marks should be published in the notice board after redressing the grievances of the students' community. The grievance redressal system ensures transparency in evaluation and provides opportunity for the students to better their performance.

3.Assignment/Seminar/ Viva voce

The third criterion of CIE is assignment/Seminar/ Viva voce and it is highly subjective. To minimize subjectivity following steps are adopted.

Viva voce

1. Each incorrect answer will lose 0.5 marks and one bonus question should be given to be student centric

2. The students themselves can calculate their score and the score marked by the teacher should publish on

the notice board after the completion of viva within one hour.If any grievances are felt by the student he/she can approach the teacher/ tutor/HoD and can clarify the discrepancies.

Assignment

1

. Best assignments should be appreciated in the class and it should be exhibited in the department.

2. There should be questions to the students about the content of the assignment and the peer can watch EKNM response of the student.It provides transparency in the evaluation of assignment.

Seminar

1.Students are requested to prepare seminar in PPT

2.There should be questions to the student by the teachers and participants

3.At the end of the seminar, questions should be asked by the teacher to the participants. All these provide insight about the score of the presenter.

As per the new CBCSS pattern any of the above two is considered for assigning the internal mark. In the current year college is conducted online examination and viva voce to ensure transparency in the system

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a Grievance Redressal Cell to redress the grievances of the students regarding examination related matters. The objective of the Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. It also aims to encourage the Students to express their grievances / problems freely and frankly, without any fear of being victimized. A student may send her grievance to the Principal or put the note in the Grievance box in the college if the grievances raised by the student are amicably solved in the department. The cell redresses the grievances by sorting out the problems promptly and judiciously.

If the students find any problem in the question paper, they have provision of filing their

grievances in a prescribed proforma to be submitted to the convenor of the grievance cell within two hours of completion of examination. This time limit is kept to prevent any possibility of manipulations by students, peers or the faculty members. The grievances are then forwarded to the respective Heads of the Department of the subject concerned for comments from the teacher concerned. The Head of the Department is also asked to give

his/her comments on the teacher's response to the grievances. All the grievances along with teachers' and Heads' comments are then presented to a "Grievance Redressal Committee" constituted by the Principal. The Grievance Redressal Committee includes four members drawn from senior members of the faculty, two from students and Principal. For each grievance the Grievance Redressal Committee meets and interrogates the students.

After settling all the grievances the consolidated in-semester marks of the students are published in the Department notice board before forwarding to the University. Performance of students in test papers, assignments and seminars(any two)along with the percentage of attendance are considered in each semester for the in semester evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students of all graduate and post graduate, at the time of graduation will be able to develop

PO1: Critical Thinking: Make effective decisions (intellectual, organizational, and personal) with

intellectual integrity to solve problems and/or achieve goals utilizing the knowledge and skills.

PO2: Social Interaction: Respect views of others, mediate disagreements and help reach conclusions in group settings.

PO3: Effective Citizenship: Demonstrate empathetic social concern and equity centred around national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

PO4: Ethics: Recognize different value systems including their own, understand the moral dimensions of their decisions, and

accept responsibility for them.

PO5: Environment and Sustainability: Understand the issues of environmental contexts and sustainable development.

PO6: Life-long Learning: Acquire the ability to engage in independent and life-long learning in the broadest context of socio-technological changes

Program Specific Outcomes Students enrolled for specific program at undergraduate degree at the time of graduation will be able to do or attain from the various courses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The accomplishment of effective program outcomes, program specific outcomes and course outcomes becomes fundamental for the successful running of an educational institution of any sort. To ensure the same, the institution follows the system of evaluation.

• The internal examinations are formulated and administered keeping this in mind. The question papers are therefore mapped in accordance with the Course Outcomes.

• The subsequent targets for the students in relation to these examinations are set by the corresponding faculty based on the evaluation of previous year's results.

• The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. The college follows a process of teaching that urges the teachers to design, deliver and assess. Upon receiving the syllabus from the university, the teachers design the curriculum in a way best suited for the students. They, then follow a variety of teaching methods to successfully deliver the said curriculum to the students in a way that they can understand the same. After delivering the syllabus, the teachers conduct examinations to

asses this understanding. Based on their individual analysis of every student, they decide whether or not they need to modify their way of communicating with the said student. The ones who seem to require more attention than others are offered remedial classes to help with their academic performance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

85

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.exam.kannuruniversity.ac.in/ug_result.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.eknmgc.ac.in/images/IQAC/SSS_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

EKNM Government College has promoted research activities with a vision and mission to pursue and research.

Major Goals/Objectives of Research cell:

- To promote multidisciplinary research projects.
- To promote the publication of research papers in reputed conferences and journals.
- To conduct development programs for faculty and staff.

The Research and Development Cell promotes research and creates awareness among the students and faculty members by conducting webinars, workshops, seminars and sensitization programs for imbibing research culture. Research cell deputes faculty to various research organizations for getting collaborative projects and adopting best practices. Faculty and students are encouraged to visit research-oriented labs and industries. Students are motivated to carry major projects in private and government research laboratories.

Entrepreneur Development Cell:

EKNM Government College has a goal to create a platform for budding entrepreneurs, provide provisions to explore their ideas and make students aware of the process involved in starting a business.

Major Goals/Objectives of Entrepreneur Development Cell:

- To train and motivate the students to become job creators rather than job seekers.
- To inculcate the entrepreneurial culture in their minds.
- To assist them in starting businesses of their own.

Career guidance cell

The Career Guidance Cell provides services in areas of Campus Interviews, Job Placements and training programmes for our students that enable them to develop applicable skills in the competitive job market.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

EKNM Government College undertook only limited community related extension activities during the last one year, due to social distancing.By keeping the covid Protocol, NSS unit of the college arranged Covid 19 helpdesk on three fields

"Oppam" - Hospital Management and Psycho-Social Support

"Ashraya" - Medical Supply and Emergency"

"Karuthal" - Non-hospital Management

During the Lockdown period Observation of International Day against drug abuse and illicit trafficking was done by an Online pledge "Say Yes to Life No to Drugs"

Prepared a public awareness video on the topic and uploaded in You tube. This is created an awareness in the home against drugs and alcohol. Again the various departments of the college entrusted the students to undertake vegetable cultivation in the homestead

and the student community was made conscious of cultivating fresh organic vegetables for household consumption, minimizing the dependence on open market. and harmful substances.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

543

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is a Government College and it adheres to Govt. norms and regulations to provide the best possible infrastructure facilities in consistent with the Govt.'s educational policies and within the framework laid down by the University. The governing body of the College is the College Council comprising of the Principal and heads of the departments, librarian, Office superintendent and elected members. The College council acts as an advisory body to review and make suggestions on overall aspects of the functioning of the College. The needs of the students are articulated by the College Union, Heads of departments and other members while formulating proposals towards the same. The College has two well equipped computer laboratories for the UG Departments of Commerce, Economics and the other one for the PG students of Economics. The college library has enough furniture, fans and ventilation for providing students a peaceful environment for reading. More than 26500 books are available in various subjects for reference and distribution. Periodicals, journals and newspapers are available in the reading room. The books are kept in closed shelves. New arrivals of periodicals and journals are displayed in the display rack. Libsoft software is installed in the library with features for cataloging and issue. The College bus run by PTA provides conveyance facility to nearly 60 students coming from Nileswar and charges only very low fare from the students.The college had well furnished Principal room, Vice principal Room and 20 Class rooms with smart boards, Two seminar halls, and Two new blocks under the construction. The college had full functioning Ladies hostel and a Fully equipped Boys hostel whose operation is yet to start.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College always takes special interest in providing state of the art facilities for the students for practicing sports and games and various other co-curricular activities.

Auditorium/Open stage

Auditorium and Open stage are allotted to all co-curricular activities organized by various departments/clubs /forums of the college. In addition to that auditorium is made available to the programmes conducted by outside agencies also subject to the permission from the Government. Audiovisual facilities are also provided for such programme.In the current academic year sound proof system in the auditorium is installed

Sports

Sports play a major role in promoting the physical wellness of students and in developing social harmony and tolerance. The college strives for promotion and excellence in sports. Efforts are taken to upgrade the existing facilities and to establish new facilities. Playground with 200m athletic track, facilities for playing and practicing football, cricket, kho- kho, volley ball, kabadi, badminton, ball badminton, tennis, base ball, soft ball and table tennis are available in the College.Yoga centre and physical fitness centre is also functioning in the college in a fruitful manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.05

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library functions in a two-story building. The space is used exclusively for library and related services. The college library is constructed in a tranquil and serene ambience congenial for reading and reflection. The library block is located not far away from the campus, though not adjacent to the main block. The librarian's room, the reading room for students and the issue counter are arranged on the ground floor of the library.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **D. Any 1 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

EKNM Government College upgrades and updates its IT facilities.

- ○ **The institution provides Wi-Fi facilities in the campus.**
- ○ **The internet bandwidth of the institution is 10Mbps.**
- ○ **The institution encourages faculty to utilize ICT facilities for an effective teaching-learning process.**
- ○ **The Institution updates its website regularly.**
- ○ **In the lock down period the institute provides Moodle platform**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://eknmgc.ac.in/moodle/

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35.23445

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In case of physical facilities like building, ground etc, electricity bill, water bill etc are met by the college from the grants allotted by Kerala state government or by semi government funds. Paintings of building and repairs are usually done from time to time by public works department of the government .The maintenance of academic and support facilities including laboratories, library, sports, computers, classrooms etc, is done by state government or any grant received for that purpose. All other facilities are maintained according to requirements by PTA funds. All facilities are properly utilized for the enrichment of knowledge of faculty and students.

   o

EKNM Government College insists on all departments to provide annual budget to maintain the existing facilities in laboratories. The annual budget is periodically approved by the Government, channeled through the Principal. Funds are allotted to ensure optimum utilization and the maintenance of lab equipment.

   •

EKNM Government College has a library committee. The committee follows up with the librarian and regularly monitors the library

to ensure and maintain all text books, reference books, articles, competitive examination books, magazines and journals.

Sports Room

EKNM Government College maintains sports facilities through regular monitoring of the equipment for outdoor sports. The institution has a well-maintained infrastructure for sports like cricket, basketball, volleyball, throw ball and badminton.

- ○ Computers

The computer systems and other sensitive equipment (servers, Projectors, Printers, Scanners, Xerox machines, Bio-metric machines) are provided with UPS systems to avoid any damage during power outages.

- • Class rooms

EKNM Government College has HoDs who regularly reports maintenance of the boards, benches, fans and lights to the principal.

- ○ Transportation

In order to provide conveyance facility to the students the college runs a bus sponsored by Mr. P Karunakaran M.P. The bus is operated from Nileshwar to college. Students hailing from many remote areas find it useful to reach the college in time that too is at a very reasonable fare. The bus is maintained by college PTA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

43

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills   **E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

68

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to lockdown, the college union is not newly constitutedand so the College union 2019-2020 of EKNM Government college is acting on an Adhoc basis. Most of the meetings of the college was in the

online mode and the student representatives invited for the meeting and decisions are taken by giving due considerations to the suggestions raised by them. College Union organizes various extracurricular activities through online mode . It includes arts fest, Onam and Christmas Celebrations, and many other capacity enhancement activities. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. Besides, in the following committees student's representation is also ensured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of College has been functioning for many years as a supportive organ of the college and plays a pivotal role in the pursuit of excellence in the field of higher education. The Alumni Association of EKNM Government College Elerithattu is registered in the District Registrar Office,

Kasaragod on 11/01/2019 as E.K.N.M.G.C.E Alumni Association. The E.K.N.M.G.C.E Alumni Association has been working in accordance with the provision of the Society Registration Act XXI 1860 from 11/1/2019 onwards with the following objectives

1. To build a close fraternity among the members of the Alumni.
2. To uphold and convey the dignity, tradition and goodwill of the college in general,

among other non-members when our members interact with them by virtue of their

profession, association etc. residing in India or abroad.

1. To collect, collate and disseminate useful data on Projects, Avenues, Opportunities etc.

that a member may find by virtue of their strategic dispositions to other members of the

Alumni, especially to the younger generation for their benefits and professional

advancement.

1. To honour those members whose manifold accomplishments have contributed to the

society.

1. To initiate and establish suitable endowment schemes to support financially weak yet

academically brilliant students in the college.

1. To institute and award scholarships to eligible students in the college.
2. To organize workshops, seminars, lectures, competitions etc. and arrange for publication

of books, periodicals and to facilitate interaction with other professional bodies.

1. To secure and manage a corpus fund for the promotion and fulfilment of the above aims

and objectives.

1. To do all such things and perform all such acts as may be necessary or appropriate for the

achievement of any or all the above

However in the current academic year the programmes of Alumni association is very low except an online meeting during may 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The motto of the institution is 'Sa Vidhya Ya Vimukthaye' (Learning Liberates). The E K N M Government College conceives education as the gradual unfolding of the dormant potentials of the learners. The College anticipates the inclusion of the marginalized through suitable educational activities for their empowerment. The institution earnestly endeavors to equip itself to meet the challenges of a knowledge economy. The college believes that technical expertise and subject competence has to be harmonized with the proper acquisition of eternal ethical values.

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The E K N M Government College engages in propagating the best that has been known and thought in the world for the creativity and critical thinking of the learners. The College strives to achieve the following missions.

1. Quality education and instruction for successful life.
2. Enlightening society toward excellence.
3. Holistic personality development of students by synchronizing skills and values.
4. Qualitative improvement of community life and national reconstruction through meaningful and effective extension activities.
5. Innovative teaching learning experience and engaging curriculum transaction, involving the learners.
6. Constriction and dissemination of new knowledge through committed research.

The mission of the college defines its distinctive characteristics in terms of addressing the needs of the society, students, the college's value orientation, and vision for future. The Vision and Mission of the college are in tune with the objectives of higher education. The formal and informal arrangements in the college to co-ordinate the academic and administrative planning and implementation reflects its efforts in achieving its vision.

Reflection of Mission and Vision in the leadership of the College in ensuring:

1. The policy statements and action plans: The Principal and Staff Council actively engage in ensuring that the policy statements and action plans are aligned for attaining the mission of the college, disseminate the vision and mission to all stake holders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members and they are implemented with the whole hearted support of all the stakeholders concerned.

2. Formulation of action plans: The action plans are formulated in line with quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

3. Interaction with stakeholders: The Principal ensure that all stakeholders are involved in different activities.

4. Proper support for policy and planning: The requirements of the society for policy making and planning are collected by the Principal through interaction with various stakeholders.

Future Plan:

The future plans of the college include starting of new UG and PG courses, research centres, autonomy, separate blocks for each department, centre of excellence and collaborations for higher studies and student placement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.

1. Principal Level

Since our college is a government institution, it is being managed by the Directorate of Collegiate Education, Government of Kerala. The DC delegates all the academic and operational decisions based on policy to the Principal in order to fulfill the vision and mission of the institution. The Principal is assisted by Staff Council consisting of HODs, Teacher representatives, Librarian and Office Superintendent in formulating common working procedures and ensuring its effective implementation with the support of faculty members.

2. Faculty Level

Faculty members are given representation in various committees/cells and are allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie-up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs.

1. Student Level

Students are empowered to play an active role as a coordinator of students associations, co-curricular, extracurricular and NSS

activities.

Participative Management

The college promotes a culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties are allowed to express any suggestions to improve the excellence in any aspect of the Institution.

1. Strategic Level

The Principal and staff members are involved in defining the policies/procedures, framing guidelines and rules/regulations pertaining to admission, discipline, grievance redressal, counselling, training & development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the college. For the various programs to be conducted by the college staff members meet, discuss, share their opinion and plan for the event and form various committees involving students.

2. Functional Level

At functional level the faculty members participate in sharing the knowledge by discussing on latest trends/technology during faculty meeting. Staff members are involved in preparation of proposals submitted to the Government, UGC and other agencies.. Faculty members also write research papers and share their knowledge.

3. Operational level

The Principal is working as per the directions of the DC. The DC gives suggestions and monitors the procurement, introduction of new programs and welfare activities. The Principal is responsible for academic, non academic and administrative activities of the institution. On behalf of the institution, she interacts and corresponds with Govt. of Kerala, DC, UGC, Affiliating University, etc., The budget is earmarked for staff members and students to participate in various programmes organized by the college. All the staff members actively participate in implementing the policies, procedures, and framework designed by the Staff Council in order to maintain and achieve the quality standards. Office staff is involved in executing day to day support services for both students and faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Environment consciousness is enshrined in the mission of the college and the conservation and preservation of tree plantation is the major concern to maintain the pristine purity and beauty of the college to provide a congenial atmosphere for the academic and non-academic pursuits. Felling of one tree for the construction of building is compensated by planting a few trees in its stead on the campus. In the current year a lot trees were logged and it is is compensated by planting new trees on the campus. Thus an arid and rocky landscape of this geographical terrain was slowly transformed into a green campus. The college has no permanent system of environmental audit. However, the institution has conducted an audit of the plants and trees in the campus and a record of the same is maintained in the college. The green audit is conducted to analyse the effectiveness of environmental policies and practices of the college and to recommend future plans of action for sustainability. The green audit brought out the fact that more fruit bearing trees can be planted in the all possible places available within the campus. The trees which are already there in the campus were enumerated and the scientific names of the trees are displayed on them.

EKNM Government College, Elerithattu is situated in a remote hilly area where the majority of people are socially and economically backward depending for their sustenance on agrarian activities and small scale business enterprises. There is a scarcity of public places for the physical and intellectual enrichment of the youth of the area. Taking cognizance of this fact the college authorities proposed to develop an auditorium and open the play ground for use of the public at large. From the outset itself establishment the facilities of the auditorium was opened to the publicAfter the lockdown, physical fitness centre in the college is opened for the public and the services of the physical education teacher is made available to children . In this way we are able to establish an organic relationship with the requirement of the local community of which the college is indispensable part.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

EKNM Government College is a college functioning under the direct control of directorate of collegiate education, Government of Kerala. The Director of Collegiate Education appoints Teaching and non teaching Staff as per the Advice issued by the Kerala Public Service Commission. Principal, the head of the institution, is assisted by statutory college council formed of all the HoDs and two elected members from the teaching staff. Superintendent heads the administrative wing. It is the bounden duty of the faculty to engage in the teaching-learning-evaluation processes. The college office is morally and legally bound to provide administrative services for the stakeholders as the faculty have the responsibility to protect stakeholders' academic interests.

Service rules and Procedures

EKNM Government College is bound to follow University Statutes, Kerala Service Rules and Procedures along with Directorate of Collegiate Education and UGC regulations issued from time to time.

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The process of assessing the need for recruitment is designated as identification of the post. It is followed by creation of the post by the government and appointment procedures are initiated by the Kerala Public Service Commission. KPSC invites applications after getting the vacancy report from the Director of Collegiate Education, processes applications and conducts open competitive examination. Then the rank list is published and appointment advice letters are issued considering the number of vacancies.

EKNM Government College, Elerithattu like other colleges in the state, follows a five day week with five hours of teaching per day. The UGC prescribes 40 hours of work including the 16 hours of

direct teaching engagement. The sanctioned work load for a degree course is 25 hours per week. The workload for each teacher is 16 hours (theory+ practical) per week. Based on the number of students and also some other norms, non teaching staff members are appointed.

File Description	Documents
Paste link for additional information	http://www.idrb.kerala.gov.in/idrb/quater_forms/KSR%20Vol-%20II.pdf
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff

EKNM Government College, is a government college of Kerala and hence all the welfare schemes available to the government employees are also applicable to the faculty. In addition to it subsidized Canteen facilities is provided.The college encourages teaching, non-teaching staff to participate in workshops, conferences, FDPs for their continuous developments. The college appreciates and support employees to conduct training programs and

arrange industrial visits.

Non teaching staff

EKNM Government College, is a government college of Kerala and hence all the welfare schemes available to the government employees are also applicable to the non-teaching staff. In addition to it subsidized Canteen facilities is provided.

In addition to the above, all staff members, being regular Government employees enjoy all benefits and welfare schemes for employees of the Government of Kerala. Schemes available for staff members include Pension – Statutory pension for employees joined before 31 March 2013 and contributory pension for others. Provident Fund with loan facility State Life Insurance Group Insurance Scheme Group Personal Accident Insurance Scheme House Building Advance Medical Reimbursement Festival Allowance Special allowances for physically disabled employees Leave Travel Allowance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

EKNM Government College strictly follows all the basic recruitment and promotional policies as stipulated by UGC, Kannur University as well as Government of Kerala.

Teaching staff

Each and every faculty member completes the self-appraisal procedure every year in the format prescribed by the UGC and other authorities. Self-appraisal is done on the basis of the following points:

Category 1 : Teaching, Learning and Evaluation related activities

It Provides information regarding

- Lectures, seminars, tutorials, practical's, project, contact hours undertaken by faculty as allocated.
- Lectures or other teaching duties performed in excess of defined norms.
- Preparation and imparting of knowledge/instruction as per curriculum.
- Use of participatory and innovative teaching-learning methodologies.

Category 2 : Co-curricular, Extension and Professional development related activities

It includes:

- Student related co-curricular extension and field based activities
- Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities
- Professional Development activities.

Category 3 : Research and Development

It includes:

- Publications
- Sponsored Projects
- Patents
- Research Guidance

Performance Based Appraisal System (PBAS) helps in identifying the potential area of faculty and staff. Through this each faculty becomes aware of areas of improvement and accordingly improvement takes place The principal and the DC review the performance appraisal for suitable suggestions and remedial actions like regularizing the staff after probation period, deciding the regular increments and deciding promotions. Some of the faculty members have been promoted as per the outcome of the performance review committee.

Non-Teaching staff:

The college office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Directorate of Collegiate Education conducts annual financial audits in the college. The Accountant General of Kerala also conducts financial audits each year. The college has provided compliance to all audit objections raised by the auditors. Audit of UGC funds allotted for the college is done by chartered accountants and utilization certificates are submitted to UGC along with detailed reports of programmes implemented using UGC fund. The accounts and statements of Parent Teacher Association, College Development Committee etc. also are subjected to internal and external financial audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

717700

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major financial sources of the college are listed below.

- **The plan fund of the Government of Kerala which is utilised for infrastructure development, purchase of lab equipment, books and furniture, faculty development, classroom modernization etc.**
- **RUSA Fund**
- **Funds received from the PWD of Government of Kerala for the construction and maintenance of buildings, electrification etc.**
- **Funds received from the university for the conduct of examinations**
- **CDC fund collected from students and matching grant from the Government.**
- **PTA fund collected from students at the time of admission.**
- **Grants received for the functioning of NSS units.**

In addition to the above, the college makes all possible efforts to secure additional financial resources. The major sources of such additional financial resources are:

MP / MLA funds and funds allotted by local bodies are utilised for infrastructure development.

For ensuring optimal utilisation of the resources, the Principal, in consultation with the college Council, forms committees under the convenorship of teachers and their work will be reviewed and evaluated periodically. The utilisation of Government fund and RUSA fund are subject to periodic internal and external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is a statutory body with defined and designated functions of developing a system for quality assurance and enhancement in the college. The IQAC of the college has put in efforts to institutionalize certain quality assurance strategies and processes like participatory management, planning the institutional and department level activities, quality metrics like result analysis and feedback. Feedback became an institutionalized process attached to all the aspects of the functioning of the institution. Students appearing for college examination for the first time get acquainted with the bar-coded answer scripts and the pattern of questions they have to write on in the university examinations. Developing most the classrooms as smart class rooms was another major landmark activity initiated by the IQAC of the college.. The college IQAC arranged smart class rooms to help teachers to meet new challenges and developing student's abilities and performance, to access multimedia content and pedagogically sound and visually rich curriculum resources, to make abstract concept real and to have interactive and live teaching to elaborate and compare different objects and perceptions towards particular concepts.. Workshops are conducted by the IQAC for equipping teachers and PG students to make use of smart class rooms effectively. The proposal for the construction of separate blocks for each department is in motion and the full furnished Office rooms became a reality in this year. The proposal for the new IQAC room has accorded sanction from the Government of Kerala.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews the teaching learning process which is the most important aspect of its functioning in various ways and by different bodies. The IQAC of the college and the college council review the teaching learning process after each internal and final examination and publication of results, evaluates the results and visits each department for understanding the situation and helping the department to perform better. IQAC Student feedback on curriculum, internal examinations, and other aspects of functioning are collected and analyzed. Based on the indications in the reviews, reforms are suggested.

Teachers were encouraged to use Power Point and online resources to augment their lectures. Orientation was also given in IQAC sessions citing the advantages of ICT in teaching and learning process. A one day Webinar was conducted by the IQAC for the teaching faculties on the topic 'Teaching Learning Integration through Online Platform' to equip teaching fraternity to use online platforms in teaching learning process effectively. Conduct of academic webinars by all the departments in the lockdown period is another instance of reform measures taken by IQAC. All departments are directed to apply towards plan fund to meet expenditure for organizing such academic events and to upgrade infrastructural facilities of the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All staff and students, enjoy the same rights, resources, opportunities and protections in the campus as envisaged by UNICEF.

Following practices are continuing in the college to ensure gender equity:

Regarding Safety and Security

1. The college provides the CCTV Surveillance throughout the campus for safety and security purpose and repairs after the lockdown period
2. Highly secure campus guarded by adequate number of security guards working 24x7.
3. Sufficient numbers of washrooms are made available for boys and girls separately.
4. Separate hostel facility for girls and boys in the campus.
5. Students and staff are allotted separate vehicle parking area outside the main building.
6. Anti ragging committee has been re- constituted and contact details of its members are communicated
7. Female faculty on campus visits ladies hostel.

Common Room

Common Rooms facility for Boys' and Girls' are available.

Incinerators are made available in the ladies' room for discarding sanitary napkins

New girls amenity center has been constructed

Due to these facilities and initiatives, all the students and staff members feel comfortable during their stay in the campus.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid and liquid Waste Management

'Plastic Free Zone Campaign' started from 2014 onwards has brought down the usage of disposable plastic goods to the minimum. The policy of "refuse, reduce, and reuse" is promoted in the campus. Separate waste bins for bio-degradable and non-degradable waste

have been placed at various places in the campus. The 'Swach Bharat' campaign has also been taken up with all enthusiasm.

E-waste Management

Electronic goods are put to optimum use; the minor repairs are set right by the staff and the major repairs, by the professional technicians, and are reused. UPS Batteries are recharged / repaired / exchanged by the suppliers. E-waste is disposed with the Government store established for this purpose. Disposal of E-waste is ensured as per the regulations of the Government. Old computers and electronic equipment are used for training to public and students conducted by the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

EKNM is undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .These functions help in developing tolerance harmony towards culture,region and linguistics and also communal social economics and other diversities. Honoring the toppers of various disciplines is conducted every year and it inspire and motivate the students for future journey. Two important national festivals, Republic Day and Independent Day are celebrated every year. All teaching, non-teaching staff and students participate for the cause of nation. The inspiring speeches are conducted. The other days celebrated includes Sadbhavana diwas (3rd December) Gandhi jayathi (2nd October) Ambedkar Jayanti (14th April) Teachers day (5th September) Yoga day 1 Day(21st June) NSS day 1 Day(24th September) Women's day 1 Day(8th March) World environmental day 1 Day(5th June) Voters Day (25th January). In addition to it Onam festival, Christmas celebrations etc were conducted and majority of the programmes were conducted through the online mode

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

EKNM Government College organizes various national festivals, birth and death anniversaries of great Indian personalities to instill in the minds of the students patriotic values. Such programmes cultivate among the youth a love for national heritage and cultural tradition. EKNM Government College organizes following programmes.

January 30

Martyrs day is observed with conduction of essay competition for the students on the theme of the challenges to national integration through online mode

September 5

Teacher's day is observed with by offering virtual flowers to the experienced faculty in the online group of different classes

October 2

The college conducted quiz programmes with special emphasis on Gandhi's life commencing from his early life in Gujarat, through his education in England, the making of Mahatma in South Africa and later his political contribution to India after 1915

November 4

The college conducts special online classes on November 4th on Neharuvian values such as modernisation, international peace, scientific attitudes among youths problems and prospects of public sector undertakings and relevance of Non Align Movement

Onam

Onam the national harvest festival of Kerala falling on the Malayalam month of Chingam commemorates the home coming of legendary emperor Mahabhali. Due to pandemic situation virtual floral designs delivering the message of unity and prosperity in ancient Kerala is conducted by NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. Republic day- The

institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day is celebrated every year on 15th of August, parades by Selected NSS volunteers due to pandemic situation and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices. Gandhi Jayanti is celebrated on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October . Sadbhavana Diwas celebrated on 20thAugust every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Title: Organic farming on the roof top

- To develop agrarian culture and instill the mindset for manual labour
- To provide healthy and uncontaminated food for the local community
- To cultivate mindset for collective farming and group living
- To nurture the dignity of labour among the youth

The acquisition of knowledge is not merely the memorization the facts from the books; but integration of learning process with productive activity. Learners voluntarily involve themselves in the collective activity with shared responsibility. The process of cultivation commenced with the buying of different varieties of organic seeds pertaining to tomato, ladies finger,Brinjal and red chili from Kerala Tourism Development Society, Kanhangad.The cultivation is limited to these four items due to pandemic situation and drip irrigation facility is arranged in the roof top due to the absence of regular classes in the college. Reusable grows bags for cultivation was supplied by the society. Organic manure and pesticides were used throughout the cultivation. The retted coconut husk helped to spread the roots properly. The grow bags were regularly watered utilizing the water resources of the college. The seedlings were planted in the month of November and harvested towards the end of December. The seasonal cultivation and planting is followed by harvesting which continues towards the end of April. The fresh organic products were sold in the neighborhoods houses. The roof top cultivation was an overall success through systematic planning, proper preparation timely implementation and whole hearted participation even in the pandemic situation

Best Practice – II: Health and Physical Education to students

Objectives

1. Understanding the imperative of physical education for improving the overall development of an individual and general health for his /her professional activity.
2. To enable the students acquiring good health, physical fitness and bodily coordination through participating regular physical activities.
3. Promote desirable moral behaviours, cooperation in communal life, ability to make decisions, team work and sportsmanship.
4. To develop basic competence and confidence to face different challenges of life.

The programme is scheduled in every day in the morning and afternoon before and after the regular classes. The registers are maintained in the department and special motivational training is scheduled during the physical training tests in connection with KPSC, SSC, Military services etc. The training includes

- Training Programmes related to different areas of health and physical education
- Assessment of Health and Physical Fitness
- Motivational Classes from Eminent Sports Personalities
- education, led by experts in the field
- Personal Fitness Training Programmes

The programme improves the physical and mental strength of students amd more that 75 students are daily participating in the programme. This is a novel programme of the college in the pandemic situation

File Description	Documents
Best practices in the Institutional website	https://www.eknmgc.ac.in/images/IQAC/EKNMGCE_BestPractices_OrganicFarming.pdf
Any other relevant information	https://www.eknmgc.ac.in/images/IQAC/EKNMGCE_BestPractices_Fitness.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1981, E K Nayanar Memorial Government College is a centre of higher education affiliated to the University of Kannur and named after the Chief Minister of Kerala Sri. E.K. Nayanar. The institution which was first accredited by NAAC with B grade in 2019, prides itself in being the only premier Government college in the eastern Part of Kasaragod District with six undergraduate and one postgraduate programmes. Being an institution in the government sector, the college is committed to serve the economically weaker and the less privileged sections of the society. The College endeavours to produce intellectually enlightened, emotionally balanced, morally upright and socially committed young women who will be the agents of social transformation. This has been accomplished through the whole-hearted cooperation of its stake holders- the Parent-Teacher

Association, Alumnae, University authorities and the elected representatives. It has strived to live up to its motto "Sa Vidhya Ya Vimukthaye' ("Learning Liberates") by educating, training and transforming young women into proficient leaders and responsible citizens. The faculties of the college have worked diligently to spearhead it into a centre par excellence, thus pivoting it into a preferred institution for students from all spheres of life, especially the underprivileged sections of Kasaragod and Kannur District. In order to promote effective teaching learning process, the college has always prioritized the upgradation of its infrastructure utilizing funds provided by the State government, and other funding agencies as the UGC and RUSA. To keep abreast of the modern modes of teaching, ICT enabled teaching-learning methods have been implemented in all the departments along with internet facilities. The college library and the well-equipped science and computer laboratories cater to the academic and research needs of the students. This is supplemented with round the year activities like seminars/webinars, study tours, film shows and career oriented programmes. To accomplish its dynamic vision, sincere efforts are taken to improve the standards and facilities provided so that the best possible holistic experience is provided to our students. It is also noteworthy that our students were provided physical fitness centre facilities throughout the day and it is very helpful in the Covid Pandemic situation .The Career and Placement Cell, Counselling Body, the NSS and a host of other club activities and cultural events assist in promoting the overall growth and development of the students of the institution in a limited extent due to lock down and the same was provided to students in a full-fledged manner after the re-opening of the college in January 2021. The institution is committed to environmental sustainability and consciousness and has made a concerted effort to adopt green practices.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Kannur University, and follows the curriculum prescribed by the university. An active plan for timely implementation is formulated by the institution to ensure effective delivery by the following means to make the students socially committed, employable, innovative and research oriented.

- In UG and PG programmes, Choice Based Credit System (CBCCS) has been implemented effectively. The details of various programmes, courses, programme outcomes, programme specific outcomes, course outcomes, syllabus, and weightage of internal and external examinations are made available in the College Website.
- College staff council meetings and Departmental meetings are held at the beginning of each semester through online mode in this academic year to discuss and design the strategies for the effective implementation of the Curriculum
- The Department staff council meetings are convened in each semester. Implementation of the plan for the previous semester is examined in detail and shortcomings rectified.
- Since almost all the class rooms are smart class rooms, ICT assisted effective regular teaching -learning process is made possible when the offline teaching restarted..
- Regular webinars, Group Discussions and Debates on particular topics through the online mode are conducted which are highly helpful in uplifting the confidence level and morale of the students and enables them to master the art and technique of presentations.
- Tutorial system and remedial coaching for weak students ensure academic, moral and emotional support to the needy students through online mode .
- UGC and DCE sponsored seminars and workshops as well as invited lectures are conducted by various teaching Departments as webinars complement the knowledge accumulated by the students through curriculum implementation.

- ○ **Two centralized Internal Examinations are conducted at the College level adhering to the University norms during January 2020 and odd semester internal examination is conducted by teachers through the online platform.**
- ○ **Question banks of previous years University Examinations are made available in all Departments. The Students are encouraged to make use of this facility before appearing for University Examinations.**
- ○ **Formal schedule and methodology for Projects, Assignments, Seminars to promote application, skills, experiential learning, and research aptitude are undertaken.**
- ○ **Class PTA meetings are convened through the online mode at least once in a Semester to have an interaction with the parents and to collect the feedback from the stakeholders.**
- ○ **Student's feedback about the teaching – learning process is also collected and monitored and constructive criticism is provided.**
- ○ **Teachers of our institution prepare a work diary recording the lessons for the classes and tutorial card is maintained for documenting the students' evaluation. For ensuring proper documentation various registers are maintained in the departments: Attendance register, Internal assessment register, Remedial class register etc.**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A full-fledged academic calendar helps to bring into practice the vision and mission envisaged by the college. All activities of an academic year are planned at the beginning of each academic year and an academic calendar is discussed in a joint meeting of the tutors and heads of department, and conveners of internal exam committee, academic committee, Club activities, college council secretary and IQAC coordinator, presided over by the Principal. Based on these discussions, departments and committees/clubs prepare a schedule of their activities which

is then forwarded to the Academic Committee. The academic committee reviews the same and prepares the final draft of college academic calendar. Schedule of internal examinations, display of CE marks, submission of projects and assignments etc. are formulated in tune with the University academic calendar. Dates for conducting different scholastic and co-scholastic activities are also included in the academic calendar. Tentative dates for conducting Arts day, College day, Sports day, NSS and club activities etc. are also mentioned. Academic calendar is circulated to the students so that they can prepare well in advance for their internal as well as University examinations. If classes are lost due to some unavoidable circumstances, academic committee regulates the work by scheduling extra classes with special time table on regular days, holidays and even during week days after the regular working hours. It is also ensured that all activities of the college are conducted systematically as per the academic calendar. Council meetings and department meetings are convened periodically to assess the progress of the curriculum delivery. At the end of the year a meeting is convened at the presence of the principal to check whether the action plan set at the beginning of the academic year got implemented and to what extent.

However in the covid pandemic situation affected a lot for proper implementation of the academic calendar in this academic year. The various activities scheduled by the college and university is changed in the present situation.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/	B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

EKNM Government College has an active Women's Cell for mobilizing on women's views and perspectives on important social issues. The activities of the Women's Cell provide a critical perspective on the socialization of men and women. The various programmes organized by the cell educate and sensitize the students on the basic dimensions of the biological, sociological, psychological and legal aspects of gender. The Cell arranges open discussion on materials derived from research, facts, everyday life, literature and film to impart a finer grasp of how gender discrimination works in our society and how to counter it. The Cell equips both the male and female students to work and live together as equal entities and to develop a sense of appreciation of women in all walks of life. Environment and sustainability Environment and sustainability related papers are offered to the UG and PG level to understand the importance of ecological balance for sustainable development and the impacts of developmental activities and mitigation measures. It also helps in understanding the environmental policies and regulations. These papers enable graduates to understand/evaluate/develop technologies by ecological principles and environmental regulations which in turn help in sustainable development. Disaster management The paper gives the capacity to integrate knowledge and to analyze, evaluate and manage the different public health aspects of disaster events at local and global levels, even when limited information is available. It also gives the capacity to describe, analyze, and evaluate the environmental, social, cultural, economic, legal, and organizational aspects influencing vulnerabilities and capacities to face disasters. It helps in the design and performs research on the different aspects of the emergencies and disaster events while demonstrating insight into the potential and limitations of science, its role in society and people's responsibility for how it is used. Human values and Professional Ethics The

various papers offered in EKNM Government College cover Human values and Professional Ethics related topics. It helps the students to appreciate the essential complements between 'Values' and 'Skills' to ensure sustained happiness and prosperity which are the core aspirations of all human beings.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

114

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.eknmgc.ac.in/index.php/iqac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.eknmgc.ac.in/index.php/iqac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

262

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

136

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We have a streamlined mechanism for continuous monitoring and evaluation of the students. We are considering two grade factors for identifying the level of students. This system helps to identify slow learners & advanced learners. Students are identified based on:

1. **Higher Secondary Examinations Score**
2. **Performance in Snap Test taken in the first 15 days after joining.**

Strategies adopted for facilitating Slow Learners:

For every 10 students, 3 to 5 are usually found to be slow learners. The Head of the Department/Tutor assesses their problems and facilitates them to reach their academic goals. Extra classes are organized to clarify doubts to improve performance. Appropriate counseling , eventually motivates them to attend classes regularly. Besides, Bridge courses are offered to the students to acquaint themselves with the subject.

Strategies adopted for facilitating Advanced Learners:

Quick learners are identified through their performance in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc., The Institution promotes independent learning contributing to their academic growth.

Strategies adopted for student improvement:

Remedial classes are organized to clarify doubts to improve performance. Appropriate counseling helps students to attend classes regularly. All the staff members maintain good rapport with students. The Head of the department allots a batch of students for every staff member and monitors the effectiveness of the tutorials. The tutor-ward system is in practice with the following objectives:

To provide additional details on the important topics

To provide counseling for personal problems

Slow learners are assisted through clarification of their doubts, revising important concepts and extra assignments to strengthen their learning. All the members of the faculty are engaged in the tutorials.

In the covid -19 scenario, most of the interaction between students were carried out through the online platforms and it creates problems in identifying the actual slow learners and advanced learners. However, all the teachers make face to face interaction through online mode at aleast twice in a semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
595	28

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We have adopted student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. We follow role plays, discussions, debates, laboratory experimental learning and mini projects which are organized by various departments and clubs during the offline class days. But in in the initial months of the academic year we cannot conduct these programmes and insist students to participate in the online discussion forum.

Role Plays:

Role play helps our students to learn and try out the experience in a play style. Street plays against social evils, client interaction etc. are organized.

Discussions:

We do follow the discussions in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge. We practice discussions basically in soft skills, managerial communications, business adoptions, current issues etc.

Debates:

Debates are followed in many of the subjects where students are required to come with different opinions and thought processes, thus the learning process gets justified in the argumental way of learning.

Laboratory experiential learning:

Technical education is always justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year labs like physics and such experimental work has got due importance after the end of the lockdown..

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty takes the help of various creative tools to stimulate creativity in young brains. The tools that are being used: 1. Audio - visual: Faculty exercises two-fold learning method of audio- visual to engage students in enhancing their curiosity which results in better performance. 2. Virtual labs: Faculty is practicing teaching through virtual labs for some experiments which are difficult to do in physical labs and are shown to the students by an animated version.3. Faculty is improved in using the various online platforms for the smooth conduct of the classes in the pandamic situation byn undergoing various cousres. Faculty is enriched in creating viideos of their lecture classes etc

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1.Transparency in attendance

The attendance of the students are taken hourly by the teacher concerned and it is recorded in the

attendance register maintained by each Department. 75% of attendance is mandatory for attending the University examinations. The percentage of attendance is published at the end of every month and any discrepancy is observed, the students can bring them into the notice of the tutor.

2..Class test

The date of class test is already announced in the academic calendar, it enables the students to

prepare for the exams well in advance and it also provides transparency. After the examination, answer keys of the question should be given to the students and thus the students could estimate their score. If any significant deviation is observed between the estimated and actual, students can interact with the teacher concerned and clarify the mistakes. After each class tests, the marks should be published in the notice board after redressing the grievances of the students' community. The grievance redressal system ensures transparency in evaluation and provides opportunity for the students to better their performance.

3.Assignment/Seminar/ Viva voce

The third criterion of CIE is assignment/Seminar/ Viva voce and it is highly subjective. To minimize subjectivity following

steps are adopted.

Viva voce

1. Each incorrect answer will lose 0.5 marks and one bonus question should be given to be student centric

2. The students themselves can calculate their score and the score marked by the teacher should publish on

the notice board after the completion of viva within one hour.If any grievances are felt by the student he/she can approach the teacher/ tutor/HoD and can clarify the discrepancies.

Assignment

1

. Best assignments should be appreciated in the class and it should be exhibited in the department.

2. There should be questions to the students about the content of the assignment and the peer can watch the response of the student.It provides transparency in the evaluation of assignment.

Seminar

1.Students are requested to prepare seminar in PPT

2.There should be questions to the student by the teachers and participants

3.At the end of the seminar, questions should be asked by the teacher to the participants. All these provide insight about the score of the presenter.

As per the new CBCSS pattern any of the above two is considered for assigning the internal mark. In the current year college is conducted online examination and viva voce to ensure transparency in the system

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a Grievance Redressal Cell to redress the grievances of the students regarding examination related matters. The objective of the Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. It also aims to encourage the Students to express their grievances / problems freely and frankly, without any fear of being victimized. A student may send her grievance to the Principal or put the note in the Grievance box in the college if the grievances raised by the student are amicably solved in the department. The cell redresses the grievances by sorting out the problems promptly and judiciously.

If the students find any problem in the question paper, they have provision of filing their

grievances in a prescribed proforma to be submitted to the convenor of the grievance cell within two hours of completion of examination. This time limit is kept to prevent any possibility of manipulations by students, peers or the faculty members. The grievances are then forwarded to the respective Heads of the Department of the subject concerned for comments from the teacher concerned. The Head of the Department is also asked to give his/her comments on the teacher's response to the grievances. All the grievances along with teachers' and Heads' comments are then presented to a "Grievance Redressal Committee" constituted by the Principal. The Grievance Redressal Committee includes four members drawn from senior members of the faculty, two from students and Principal. For each grievance the Grievance Redressal Committee meets and interrogates the students.

After settling all the grievances the consolidated in-semester marks of the students are published in the Department notice board before forwarding to the University. Performance of students in test papers, assignments and seminars(any two)along

with the percentage of attendance are considered in each semester for the in semester evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students of all graduate and post graduate, at the time of graduation will be able to develop

PO1: Critical Thinking: Make effective decisions (intellectual, organizational, and personal) with

intellectual integrity to solve problems and/or achieve goals utilizing the knowledge and skills.

PO2: Social Interaction: Respect views of others, mediate disagreements and help reach conclusions in group settings.

PO3: Effective Citizenship: Demonstrate empathetic social concern and equity centred around national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

PO4: Ethics: Recognize different value systems including their own, understand the moral dimensions of their decisions, and accept responsibility for them.

PO5: Environment and Sustainability: Understand the issues of environmental contexts and sustainable development.

PO6: Life-long Learning: Acquire the ability to engage in independent and life-long learning in the broadest context of socio-technological changes

Program Specific Outcomes Students enrolled for specific program at undergraduate degree at the time of graduation will be able to do or attain from the various courses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The accomplishment of effective program outcomes, program specific outcomes and course outcomes becomes fundamental for the successful running of an educational institution of any sort. To ensure the same, the institution follows the system of evaluation.

• The internal examinations are formulated and administered keeping this in mind. The question papers are therefore mapped in accordance with the Course Outcomes.

• The subsequent targets for the students in relation to these examinations are set by the corresponding faculty based on the evaluation of previous year's results.

• The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. The college follows a process of teaching that urges the teachers to design, deliver and assess. Upon receiving the syllabus from the university, the teachers design the curriculum in a way best suited for the students. They, then follow a variety of teaching methods to successfully deliver the said curriculum to the students in a way that they can understand the same. After delivering the syllabus, the teachers conduct examinations to asses this understanding. Based on their individual analysis of every student, they decide whether or not they need to modify their way of communicating with the said student. The ones who seem to require more attention than others are offered remedial classes to help with their academic performance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

85

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>http://www.exam.kannuruniversity.ac.in/ug_result.php</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.eknmgc.ac.in/images/IQAC/SSS_2020-21.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

EKNM Government College has promoted research activities with a vision and mission to pursue and research.

Major Goals/Objectives of Research cell:

- To promote multidisciplinary research projects.
- To promote the publication of research papers in reputed conferences and journals.
- To conduct development programs for faculty and staff.

The Research and Development Cell promotes research and creates awareness among the students and faculty members by conducting webinars, workshops, seminars and sensitization programs for imbibing research culture. Research cell deputes faculty to various research organizations for getting collaborative projects and adopting best practices. Faculty and students are encouraged to visit research-oriented labs and industries. Students are motivated to carry major projects in private and government research laboratories.

Entrepreneur Development Cell:

EKNM Government College has a goal to create a platform for budding entrepreneurs, provide provisions to explore their ideas and make students aware of the process involved in starting a business.

Major Goals/Objectives of Entrepreneur Development Cell:

- To train and motivate the students to become job creators rather than job seekers.
- To inculcate the entrepreneurial culture in their minds.
- To assist them in starting businesses of their own.

Career guidance cell

The Career Guidance Cell provides services in areas of Campus Interviews, Job Placements and training programmes for our students that enable them to develop applicable skills in the competitive job market.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

EKNM Government College undertook only limited community related extension activities during the last one year, due to social distancing.By keeping the covid Protocol, NSS unit of the college arranged Covid 19 helpdesk on three fields

"Oppam" – Hospital Management and Psycho-Social Support

"Ashraya" – Medical Supply and Emergency"

"Karuthal" – Non-hospital Management

During the Lockdown period Observation of International Day against drug abuse and illicit trafficking was done by an Online pledge "Say Yes to Life No to Drugs"

Prepared a public awareness video on the topic and uploaded in You tube. This is created an awareness in the home against

drugs and alcohol. Again the various departments of the college entrusted the students to undertake vegetable cultivation in the homestead and the student community was made conscious of cultivating fresh organic vegetables for household consumption, minimizing the dependence on open market. and harmful substances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

543

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is a Government College and it adheres to Govt. norms and regulations to provide the best possible infrastructure facilities in consistent with the Govt.'s educational policies and within the framework laid down by the University. The governing body of the College is the College Council comprising of the Principal and heads of the departments, librarian, Office superintendent and elected members. The College council acts as an advisory body to review and make suggestions on overall aspects of the functioning of the College. The needs of the students are articulated by the College Union, Heads of departments and other members while formulating proposals towards the same. The College has two well equipped computer laboratories for the UG Departments of Commerce, Economics and the other one for the PG students of Economics. The college library has enough furniture, fans and ventilation for providing students a peaceful environment for reading. More than 26500 books are available in various subjects for reference and distribution. Periodicals, journals and newspapers are available in the reading room. The books are kept in closed shelves. New arrivals of periodicals and journals are displayed in the display rack. Libsoft software is

installed in the library with features for cataloging and issue. The College bus run by PTA provides conveyance facility to nearly 60 students coming from Nileswar and charges only very low fare from the students.The college had well furnished Principal room, Vice principal Room and 20 Class rooms with smart boards, Two seminar halls, and Two new blocks under the construction. The college had full functioning Ladies hostel and a Fully equipped Boys hostel whose operation is yet to start.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College always takes special interest in providing state of the art facilities for the students for practicing sports and games and various other co-curricular activities.

Auditorium/Open stage

Auditorium and Open stage are allotted to all co-curricular activities organized by various departments/clubs /forums of the college. In addition to that auditorium is made available to the programmes conducted by outside agencies also subject to the permission from the Government. Audiovisual facilities are also provided for such programme.In the current academic year sound proof system in the auditorium is installed

Sports

Sports play a major role in promoting the physical wellness of students and in developing social harmony and tolerance. The college strives for promotion and excellence in sports. Efforts are taken to upgrade the existing facilities and to establish new facilities. Playground with 200m athletic track, facilities for playing and practicing football, cricket, kho- kho, volley ball, kabadi, badminton, ball badminton, tennis, base ball, soft ball and table tennis are available in the College.Yoga centre and physical fitness centre is also functioning in the college in a fruitful manner.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.05

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library functions in a two-story building. The space is used exclusively for library and related services. The college

library is constructed in a tranquil and serene ambience congenial for reading and reflection. The library block is located not far away from the campus, though not adjacent to the main block. The librarian's room, the reading room for students and the issue counter are arranged on the ground floor of the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login

data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

EKNM Government College upgrades and updates its IT facilities.

- The institution provides Wi-Fi facilities in the campus.
- The internet bandwidth of the institution is 10Mbps.
- The institution encourages faculty to utilize ICT facilities for an effective teaching-learning process.
- The Institution updates its website regularly.
- In the lock down period the institute provides Moodle platform

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://eknmgc.ac.in/moodle/

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35.23445

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In case of physical facilities like building, ground etc, electricity bill, water bill etc are met by the college from the grants allotted by Kerala state government or by semi government funds. Paintings of building and repairs are usually done from time to time by public works department of the government .The maintenance of academic and support facilities including laboratories, library, sports, computers, classrooms etc, is done by state government or any grant received for that purpose. All other facilities are maintained according to requirements by PTA funds. All facilities are properly utilized for the enrichment of knowledge of faculty and students.

    ○

EKNM Government College insists on all departments to provide

annual budget to maintain the existing facilities in laboratories. The annual budget is periodically approved by the Government, channeled through the Principal. Funds are allotted to ensure optimum utilization and the maintenance of lab equipment.

-

EKNM Government College has a library committee. The committee follows up with the librarian and regularly monitors the library to ensure and maintain all text books, reference books, articles, competitive examination books, magazines and journals.

Sports Room

EKNM Government College maintains sports facilities through regular monitoring of the equipment for outdoor sports. The institution has a well-maintained infrastructure for sports like cricket, basketball, volleyball, throw ball and badminton.

- ○ Computers

The computer systems and other sensitive equipment (servers, Projectors, Printers, Scanners, Xerox machines, Bio-metric machines) are provided with UPS systems to avoid any damage during power outages.

- ● Class rooms

EKNM Government College has HoDs who regularly reports maintenance of the boards, benches, fans and lights to the principal.

- ○ Transportation

In order to provide conveyance facility to the students the college runs a bus sponsored by Mr. P Karunakaran M.P. The bus is operated from Nileshwar to college. Students hailing from many remote areas find it useful to reach the college in time that too is at a very reasonable fare. The bus is maintained by college PTA.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

43

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

68

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to lockdown, the college union is not newly constitutedand so the College union 2019-2020 of EKNM Government college is

acting on an Adhoc basis. Most of the meetings of the college was in the online mode and the student representatives invited for the meeting and decisions are taken by giving due considerations to the suggestions raised by them. College Union organizes various extracurricular activities through online mode . It includes arts fest, Onam and Christmas Celebrations, and many other capacity enhancement activities. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. Besides, in the following committees student's representation is also ensured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of College has been functioning for many years as a supportive organ of the college and plays a pivotal role in the pursuit of excellence in the field of higher

education. The Alumni Association of EKNM Government College Elerithattu is registered in the District Registrar Office, Kasaragod on 11/01/2019 as E.K.N.M.G.C.E Alumni Association. The E.K.N.M.G.C.E Alumni Association has been working in accordance with the provision of the Society Registration Act XXI 1860 from 11/1/2019 onwards with the following objectives

1. To build a close fraternity among the members of the Alumni.
2. To uphold and convey the dignity, tradition and goodwill of the college in general,

among other non-members when our members interact with them by virtue of their

profession, association etc. residing in India or abroad.

1. To collect, collate and disseminate useful data on Projects, Avenues, Opportunities etc.

that a member may find by virtue of their strategic dispositions to other members of the

Alumni, especially to the younger generation for their benefits and professional

advancement.

1. To honour those members whose manifold accomplishments have contributed to the

society.

1. To initiate and establish suitable endowment schemes to support financially weak yet

academically brilliant students in the college.

1. To institute and award scholarships to eligible students in the college.
2. To organize workshops, seminars, lectures, competitions etc. and arrange for publication

of books, periodicals and to facilitate interaction with other professional bodies.

1. To secure and manage a corpus fund for the promotion and fulfilment of the above aims

and objectives.

1. To do all such things and perform all such acts as may be necessary or appropriate for the

achievement of any or all the above

However in the current academic year the programmes of Alumni association is very low except an online meeting during may 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The motto of the institution is 'Sa Vidhya Ya Vimukthaye' (Learning Liberates). The E K N M Government College conceives education as the gradual unfolding of the dormant potentials of the learners. The College anticipates the inclusion of the marginalized through suitable educational activities for their empowerment. The institution earnestly endeavors to equip itself to meet the challenges of a knowledge economy. The college believes that technical expertise and subject competence has to be harmonized with the proper acquisition of eternal ethical values.

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The E K N M Government College engages in propagating the best that has been known and thought in the world for the creativity and critical thinking of the learners. The College strives to achieve the following missions.

1. Quality education and instruction for successful life.
2. Enlightening society toward excellence.
3. Holistic personality development of students by synchronizing skills and values.
4. Qualitative improvement of community life and national reconstruction through meaningful and effective extension activities.
5. Innovative teaching learning experience and engaging curriculum transaction, involving the learners.
6. Constriction and dissemination of new knowledge through committed research.

The mission of the college defines its distinctive characteristics in terms of addressing the needs of the society, students, the college's value orientation, and vision for future. The Vision and Mission of the college are in tune with the objectives of higher education. The formal and informal arrangements in the college to co-ordinate the academic and administrative planning and implementation reflects its efforts in achieving its vision.

Reflection of Mission and Vision in the leadership of the College in ensuring:

1. The policy statements and action plans: The Principal and Staff Council actively engage in ensuring that the policy statements and action plans are aligned for attaining the mission of the college, disseminate the vision and mission to all stake holders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members and they are implemented with the whole hearted support of all the stakeholders concerned.

2. Formulation of action plans: The action plans are formulated in line with quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

3. Interaction with stakeholders: The Principal ensure that all stakeholders are involved in different activities.

4. Proper support for policy and planning: The requirements of the society for policy making and planning are collected by the Principal through interaction with various stakeholders.

Future Plan:

The future plans of the college include starting of new UG and PG courses, research centres, autonomy, separate blocks for each department, centre of excellence and collaborations for higher studies and student placement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.

1. Principal Level

Since our college is a government institution, it is being managed by the Directorate of Collegiate Education, Government of Kerala. The DC delegates all the academic and operational decisions based on policy to the Principal in order to fulfill the vision and mission of the institution. The Principal is assisted by Staff Council consisting of HODs, Teacher representatives, Librarian and Office Superintendent in formulating common working procedures and ensuring its effective implementation with the support of faculty members.

2. Faculty Level

Faculty members are given representation in various committees/cells and are allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie-up with industry experts and appointed as coordinator and convener for

organizing seminars/workshops/conferences/FDPs.

1. Student Level

Students are empowered to play an active role as a coordinator of students associations, co-curricular, extracurricular and NSS activities.

Participative Management

The college promotes a culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties are allowed to express any suggestions to improve the excellence in any aspect of the Institution.

1. Strategic Level

The Principal and staff members are involved in defining the policies/procedures, framing guidelines and rules/regulations pertaining to admission, discipline, grievance redressal, counselling, training & development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the college. For the various programs to be conducted by the college staff members meet, discuss, share their opinion and plan for the event and form various committees involving students.

2. Functional Level

At functional level the faculty members participate in sharing the knowledge by discussing on latest trends/technology during faculty meeting. Staff members are involved in preparation of proposals submitted to the Government, UGC and other agencies.. Faculty members also write research papers and share their knowledge.

3. Operational level

The Principal is working as per the directions of the DC. The DC gives suggestions and monitors the procurement, introduction of new programs and welfare activities. The Principal is responsible for academic, non academic and administrative activities of the institution. On behalf of the institution, she interacts and corresponds with Govt. of Kerala, DC, UGC,

Affiliating University, etc., The budget is earmarked for staff members and students to participate in various programmes organized by the college. All the staff members actively participate in implementing the policies, procedures, and framework designed by the Staff Council in order to maintain and achieve the quality standards. Office staff is involved in executing day to day support services for both students and faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Environment consciousness is enshrined in the mission of the college and the conservation and preservation of tree plantation is the major concern to maintain the pristine purity and beauty of the college to provide a congenial atmosphere for the academic and non-academic pursuits. Felling of one tree for the construction of building is compensated by planting a few trees in its stead on the campus. In the current year a lot trees were logged and it is is compensated by planting new trees on the campus. Thus an arid and rocky landscape of this geographical terrain was slowly transformed into a green campus. The college has no permanent system of environmental audit. However, the institution has conducted an audit of the plants and trees in the campus and a record of the same is maintained in the college. The green audit is conducted to analyse the effectiveness of environmental policies and practices of the college and to recommend future plans of action for sustainability. The green audit brought out the fact that more fruit bearing trees can be planted in the all possible places available within the campus. The trees which are already there in the campus were enumerated and the scientific names of the trees are displayed on them.

EKNM Government College, Elerithattu is situated in a remote hilly area where the majority of people are socially and economically backward depending for their sustenance on agrarian activities and small scale business enterprises. There is a scarcity of public places for the physical and

intellectual enrichment of the youth of the area. Taking cognizance of this fact the college authorities proposed to develop an auditorium and open the play ground for use of the public at large. From the outset itself establishment the facilities of the auditorium was opened to the publicAfter the lockdown, physical fitness centre in the college is opened for the public and the services of the physical education teacher is made available to children . In this way we are able to establish an organic relationship with the requirement of the local community of which the college is indispensable part.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

EKNM Government College is a college functioning under the direct control of directorate of collegiate education, Government of Kerala. The Director of Collegiate Education appoints Teaching and non teaching Staff as per the Advice issued by the Kerala Public Service Commission. Principal, the head of the institution, is assisted by statutory college council formed of all the HoDs and two elected members from the teaching staff. Superintendent heads the administrative wing. It is the bounden duty of the faculty to engage in the teaching-learning-evaluation processes. The college office is morally and legally bound to provide administrative services for the stakeholders as the faculty have the responsibility to protect stakeholders' academic interests.

Service rules and Procedures

EKNM Government College is bound to follow University Statutes, Kerala Service Rules and Procedures along with Directorate of Collegiate Education and UGC regulations issued from time to time.

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The process of assessing the need for recruitment is designated as identification of the post. It is followed by creation of the post by the government and appointment procedures are initiated by the Kerala Public Service Commission. KPSC invites applications after getting the vacancy report from the Director of Collegiate Education, processes applications and conducts open competitive examination. Then the rank list is published and appointment advice letters are issued considering the number of vacancies.

EKNM Government College, Elerithattu like other colleges in the state, follows a five day week with five hours of teaching per day. The UGC prescribes 40 hours of work including the 16 hours of direct teaching engagement. The sanctioned work load for a degree course is 25 hours per week. The workload for each teacher is 16 hours (theory+ practical) per week. Based on the number of students and also some other norms, non teaching staff members are appointed.

File Description	Documents
Paste link for additional information	http://www.idrb.kerala.gov.in/idrb/quater_forms/KSR%20Vol-%20II.pdf
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

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Teaching staff

EKNM Government College, is a government college of Kerala and
hence all the welfare schemes available to the government
employees are also applicable to the faculty. In addition to it
subsidized Canteen facilities is provided.The college
encourages teaching, non-teaching staff to participate in
workshops, conferences, FDPs for their continuous developments.
The college appreciates and support employees to conduct
training programs and arrange industrial visits.


Non teaching staff

EKNM Government College, is a government college of Kerala and
hence all the welfare schemes available to the government
employees are also applicable to the non-teaching staff. In
addition to it subsidized Canteen facilities is provided.

In addition to the above, all staff members, being regular
Government employees enjoy all benefits and welfare schemes for
employees of the Government of Kerala. Schemes available for
staff members include Pension – Statutory pension for employees
joined before 31 March 2013 and contributory pension for
others. Provident Fund with loan facility State Life Insurance
Group Insurance Scheme Group Personal Accident Insurance Scheme
House Building Advance Medical Reimbursement Festival Allowance
Special allowances for physically disabled employees Leave
Travel Allowance
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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

EKNM Government College strictly follows all the basic recruitment and promotional policies as stipulated by UGC, Kannur University as well as Government of Kerala.

Teaching staff

Each and every faculty member completes the self-appraisal procedure every year in the format prescribed by the UGC and other authorities. Self-appraisal is done on the basis of the following points:

Category 1 : Teaching, Learning and Evaluation related activities

It Provides information regarding

- **Lectures, seminars, tutorials, practical's, project, contact hours undertaken by faculty as allocated.**
- **Lectures or other teaching duties performed in excess of defined norms.**
- **Preparation and imparting of knowledge/instruction as per curriculum.**
- **Use of participatory and innovative teaching-learning methodologies.**

Category 2 : Co-curricular, Extension and Professional development related activities

It includes:

- **Student related co-curricular extension and field based activities**
- **Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities**
- **Professional Development activities.**

Category 3 : Research and Development

It includes:

- **Publications**
- **Sponsored Projects**
- **Patents**
- **Research Guidance**

Performance Based Appraisal System (PBAS) helps in identifying the potential area of faculty and staff. Through this each faculty becomes aware of areas of improvement and accordingly improvement takes place The principal and the DC review the performance appraisal for suitable suggestions and remedial actions like regularizing the staff after probation period, deciding the regular increments and deciding promotions. Some of the faculty members have been promoted as per the outcome of the performance review committee.

Non-Teaching staff:

The college office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Directorate of Collegiate Education conducts annual financial audits in the college. The Accountant General of Kerala also conducts financial audits each year. The college has provided compliance to all audit objections raised by the auditors. Audit of UGC funds allotted for the college is done by chartered accountants and utilization certificates are submitted to UGC along with detailed reports of programmes implemented using UGC fund. The accounts and statements of Parent Teacher Association, College Development Committee etc. also are subjected to internal and external financial audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

717700

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major financial sources of the college are listed below.

- The plan fund of the Government of Kerala which is utilised for infrastructure development, purchase of lab equipment, books and furniture, faculty development, classroom modernization etc.

- **RUSA Fund**
- **Funds received from the PWD of Government of Kerala for the construction and maintenance of buildings, electrification etc.**
- **Funds received from the university for the conduct of examinations**
- **CDC fund collected from students and matching grant from the Government.**
- **PTA fund collected from students at the time of admission.**
- **Grants received for the functioning of NSS units.**

In addition to the above, the college makes all possible efforts to secure additional financial resources. The major sources of such additional financial resources are:

MP / MLA funds and funds allotted by local bodies are utilised for infrastructure development.

For ensuring optimal utilisation of the resources, the Principal, in consultation with the college Council, forms committees under the convenorship of teachers and their work will be reviewed and evaluated periodically. The utilisation of Government fund and RUSA fund are subject to periodic internal and external audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is a statutory body with defined and designated functions of developing a system for quality assurance and enhancement in the college. The IQAC of the college has put in efforts to institutionalize certain quality assurance strategies and processes like participatory management, planning the institutional and department level activities, quality metrics like result analysis and feedback. Feedback became an institutionalized process attached to all

the aspects of the functioning of the institution. Students appearing for college examination for the first time get acquainted with the bar-coded answer scripts and the pattern of questions they have to write on in the university examinations. Developing most the classrooms as smart class rooms was another major landmark activity initiated by the IQAC of the college.. The college IQAC arranged smart class rooms to help teachers to meet new challenges and developing student's abilities and performance, to access multimedia content and pedagogically sound and visually rich curriculum resources, to make abstract concept real and to have interactive and live teaching to elaborate and compare different objects and perceptions towards particular concepts.. Workshops are conducted by the IQAC for equipping teachers and PG students to make use of smart class rooms effectively. The proposal for the construction of separate blocks for each department is in motion and the full furnished Office rooms became a reality in this year. The proposal for the new IQAC room has accorded sanction from the Government of Kerala.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews the teaching learning process which is the most important aspect of its functioning in various ways and by different bodies. The IQAC of the college and the college council review the teaching learning process after each internal and final examination and publication of results, evaluates the results and visits each department for understanding the situation and helping the department to perform better. IQAC Student feedback on curriculum, internal examinations, and other aspects of functioning are collected and analyzed. Based on the indications in the reviews, reforms are suggested.

Teachers were encouraged to use Power Point and online resources to augment their lectures. Orientation was also given in IQAC sessions citing the advantages of ICT in teaching and

learning process. A one day Webinar was conducted by the IQAC for the teaching faculties on the topic 'Teaching Learning Integration through Online Platform' to equip teaching fraternity to use online platforms in teaching learning process effectively. Conduct of academic webinars by all the departments in the lockdown period is another instance of reform measures taken by IQAC. All departments are directed to apply towards plan fund to meet expenditure for organizing such academic events and to upgrade infrastructural facilities of the department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All staff and students, enjoy the same rights, resources, opportunities and protections in the campus as envisaged by UNICEF.

Following practices are continuing in the college to ensure gender equity:

Regarding Safety and Security

1. The college provides the CCTV Surveillance throughout the campus for safety and security purpose and repairs after the lockdown period
2. Highly secure campus guarded by adequate number of security guards working 24x7.
3. Sufficient numbers of washrooms are made available for boys and girls separately.
4. Separate hostel facility for girls and boys in the campus.
5. Students and staff are allotted separate vehicle parking area outside the main building.
6. Anti ragging committee has been re- constituted and contact details of its members are communicated
7. Female faculty on campus visits ladies hostel.

Common Room

Common Rooms facility for Boys' and Girls' are available.

Incinerators are made available in the ladies' room for discarding sanitary napkins

New girls amenity center has been constructed

Due to these facilities and initiatives, all the students and staff members feel comfortable during their stay in the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid and liquid Waste Management

'Plastic Free Zone Campaign' started from 2014 onwards has brought down the usage of disposable plastic goods to the minimum. The policy of "refuse, reduce, and reuse" is promoted in the campus. Separate waste bins for bio-degradable and non-degradable waste have been placed at various places in the campus. The 'Swach Bharat' campaign has also been taken up with all enthusiasm.

E-waste Management

Electronic goods are put to optimum use; the minor repairs are set right by the staff and the major repairs, by the professional technicians, and are reused. UPS Batteries are recharged / repaired / exchanged by the suppliers. E-waste is disposed with the Government store established for this

purpose. Disposal of E-waste is ensured as per the regulations of the Government. Old computers and electronic equipment are used for training to public and students conducted by the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

EKNM is undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .These functions help in developing tolerance harmony towards culture,region and linguistics and also communal social economics and other diversities. Honoring the toppers of various disciplines is conducted every year and it inspire and motivate the students for future journey. Two important national festivals, Republic Day and Independent Day are celebrated every year. All teaching, non-teaching staff and students participate for the cause of nation. The inspiring speeches are conducted. The other days celebrated includes Sadbhavana diwas (3rd December) Gandhi jayathi (2nd October) Ambedkar Jayanti (14th April) Teachers day (5th September) Yoga day 1 Day(21st June) NSS day 1 Day(24th September) Women's day 1 Day(8th March) World environmental day 1 Day(5th June) Voters Day (25th January). In addition to it Onam festival, Christmas celebrations etc were conducted and majority of the programmes were conducted through the online mode

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

EKNM Government College organizes various national festivals, birth and death anniversaries of great Indian personalities to instill in the minds of the students patriotic values. Such programmes cultivate among the youth a love for national heritage and cultural tradition. EKNM Government College organizes following programmes.

January 30

Martyrs day is observed with conduction of essay competition for the students on the theme of the challenges to national integration through online mode

September 5

Teacher's day is observed with by offering virtual flowers to the experienced faculty in the online group of different classes

October 2

The college conducted quiz programmes with special emphasis on Gandhi's life commencing from his early life in Gujarat, through his education in England, the making of Mahatma in South Africa and later his political contribution to India after 1915

November 4

The college conducts special online classes on November 4th on Neharuvian values such as modernisation, international peace, scientific attitudes among youths problems and prospects of public sector undertakings and relevance of Non Align Movement

Onam

Onam the national harvest festival of Kerala falling on the Malayalam month of Chingam commemorates the home coming of legendary emperor Mahabhali. Due to pandemic situation virtual floral designs delivering the message of unity and prosperity in ancient Kerala is conducted by NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. Republic day- The institution celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day is celebrated every year on 15th of August, parades by Selected NSS volunteers due to pandemic situation and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices. Gandhi Jayanti is celebrated on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October . Sadbhavana Diwas celebrated on 20thAugust every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Title: Organic farming on the roof top

- **To develop agrarian culture and instill the mindset for manual labour**
- **To provide healthy and uncontaminated food for the local community**
- **To cultivate mindset for collective farming and group living**
- **To nurture the dignity of labour among the youth**

The acquisition of knowledge is not merely the memorization the facts from the books; but integration of learning process with productive activity. Learners voluntarily involve themselves in the collective activity with shared responsibility. The process of cultivation commenced with the buying of different varieties of organic seeds pertaining to tomato, ladies finger,Brinjal and red chili from Kerala Tourism Development Society, Kanhangad.The cultivation is limited to these four items due to pandemic situation and drip irrigation facility is arranged in the roof top due to the absence of regular classes in the college. Reusable grows bags for cultivation was supplied by the society. Organic manure and pesticides were used throughout the cultivation. The retted coconut husk helped to spread the roots properly. The grow bags were regularly watered utilizing the water resources of the college. The seedlings were planted in the month of November and harvested towards the end of December. The seasonal cultivation and planting is followed by harvesting which continues towards the end of April. The fresh organic products were sold in the neighborhoods houses. The roof top cultivation was an overall success through systematic planning, proper preparation timely implementation and whole

hearted participation even in the pandemic situation

Best Practice – II: Health and Physical Education to students

Objectives

1. Understanding the imperative of physical education for improving the overall development of an individual and general health for his /her professional activity.
2. To enable the students acquiring good health, physical fitness and bodily coordination through participating regular physical activities.
3. Promote desirable moral behaviours, cooperation in communal life, ability to make decisions, team work and sportsmanship.
4. To develop basic competence and confidence to face different challenges of life.

The programme is scheduled in every day in the morning and afternoon before and after the regular classes. The registers are maintained in the department and special motivational training is scheduled during the physical training tests in connection with KPSC, SSC, Military services etc. The training includes

- Training Programmes related to different areas of health and physical education
- Assessment of Health and Physical Fitness
- Motivational Classes from Eminent Sports Personalities
- education, led by experts in the field
- Personal Fitness Training Programmes

The programme improves the physical and mental strength of students amd more that 75 students are daily participating in the programme. This is a novel programme of the college in the pandemic situation

File Description	Documents
Best practices in the Institutional website	https://www.eknmgc.ac.in/images/IQAC/EKNM GCE_BestPractices_OrganicFarming.pdf
Any other relevant information	https://www.eknmgc.ac.in/images/IQAC/EKNM GCE_BestPractices_Fitness.pdf

7.3 - Institutional Distinctiveness
7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1981, E K Nayanar Memorial Government College is a centre of higher education affiliated to the University of Kannur and named after the Chief Minister of Kerala Sri. E.K. Nayanar. The institution which was first accredited by NAAC with B grade in 2019, prides itself in being the only premier Government college in the eastern Part of Kasaragod District with six undergraduate and one postgraduate programmes. Being an institution in the government sector, the college is committed to serve the economically weaker and the less privileged sections of the society. The College endeavours to produce intellectually enlightened, emotionally balanced, morally upright and socially committed young women who will be the agents of social transformation. This has been accomplished through the whole-hearted cooperation of its stake holders- the Parent-Teacher Association, Alumnae, University authorities and the elected representatives. It has strived to live up to its motto "Sa Vidhya Ya Vimukthaye' ("Learning Liberates") by educating, training and transforming young women into proficient leaders and responsible citizens. The faculties of the college have worked diligently to spearhead it into a centre par excellence, thus pivoting it into a preferred institution for students from all spheres of life, especially the underprivileged sections of Kasaragod and Kannur District. In order to promote effective teaching learning process, the college has always prioritized the upgradation of its infrastructure utilizing funds provided by the State government, and other funding agencies as the UGC and RUSA. To keep abreast of the modern modes of teaching, ICT enabled teaching-learning methods have been implemented in all the departments along with internet facilities. The college library and the well-equipped science and computer laboratories cater to the academic and research needs of the students. This is supplemented with round the year activities like seminars/webinars, study tours, film shows and career oriented programmes. To accomplish its dynamic vision, sincere efforts are taken to improve the standards and facilities provided so that the best possible holistic experience is provided to our students. It is also noteworthy that our students were provided physical fitness centre facilities throughout the day and it is very helpful in the Covid Pandemic situation .The Career and Placement Cell, Counselling Body, the NSS and a host of other

club activities and cultural events assist in promoting the overall growth and development of the students of the institution in a limited extent due to lock down and the same was provided to students in a full-fledged manner after the re-opening of the college in January 2021. The institution is committed to environmental sustainability and consciousness and has made a concerted effort to adopt green practices.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- Starting up of Competitive examinations coaching to students at the beginning of the academic year.
- To take steps for the improvement of academic results.
- To complete the construction work of the newly sanctioned PG block
- To complete the construction of internal road in the campus by utilizing RUSA fund.
- To complete the interior work and toilet maintenance of the college by utilizing RUSA fund.
- Construction of new academic blocks for languages and social sciences
- Steps to apply for starting new courses
- Starting of Open Gymnasium
- To make proposal for the construction of a fully furnished IQAC room
- Completion of the Second floor of Ladies hostel building.
- Completion of the separate water tank for the entire campus.