Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**EKNM GOVERNMENT COLLEGE ELERITHATTU**
Name of the head of the Institution	**Dr.Solji K Thomas**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0467-2241345**
Mobile no.	**8848678356**
Registered Email	**eknmgovtcollege@yahoo.com**
Alternate Email	**soljikthomas@gmail.com**
Address	**Elerithattu P O**
City/Town	**NILESHWAR**
State/UT	**Kerala**
Pincode	**671314**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Jaison V Joseph**
Phone no/Alternate Phone no.	**09447447311**
Mobile no.	**9447447311**
Registered Email	**nehaljoe@gmail.com**
Alternate Email	**iqaceleri@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.eknmgc.ac.in/images/IQAC/AQAR_2018-2019_SUBMITTED.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.eknmgc.ac.in/images/IQAC/EKNM_Academic_Calendar_2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.37**	**2019**	**08-Feb-2019**	**07-Feb-2024**

6. Date of Establishment of IQAC	**25-Jun-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of IQAC	**12-Jul-2019** **5**	**51**
Feed back from various	**10-Apr-2020**	**306**

stake holder are collected and analysed	20	
NATIONAL WORKSHOP ON APPLICATION OF ECONOMETRICS IN SOCIAL SCIENCE RESEARCH	21-Nov-2019 3	50
FILM FESTIVAL	24-Jan-2020 2	70
OFFICIAL LANGUAGE AWARENESS PROGRAMME	29-Oct-2019 1	92
WORKSHOP ON LED BULB ASSEMBLING AND LOW POWER SOLUTIONS	22-Nov-2019 1	52
REBUILD KERALA SURVEY	09-Jun-2019 1	190
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ECONOMICS	SEMINAR	DCE, GOVT. OF KERALA, TRIVANDRUMT.	2019 02	80000
IQAC	SEMINAR	DCE, KERALA, TRIVANDRUM	2019 01	20000
INSTITUTION	SSP	DCE, KERALA, TRIVANDRUM	2019 365	189500
INSTITUTION	WWS	DCE, KERALA, TRIVANDRUM	2019 365	207600
INSTITUTION	INFRASTRUCTURE DEVELOPMENT AND UPGRADATION	DCE, KERALA, TRIVANDRUM	2019 365	2343080
INSTITUTION	DEVELOPMENT OF LABORATARIES AND LIBRARY	DCE, KERALA, TRIVANDRUM	2019 365	559032
INSTITUTION	SPORTS COACHING CAMP	DCE, GOVT. OF KERALA, TRIVANDRUM	2019 60	50000
PHYSICS DEPARTMENT	STUDY TOUR	DCE, GOVT. OF KERALA, TRIVANDRUM	2019 05	80000
INSTITUTION	JEEVANI-PSYCHOLOGICAL PROGRAMMES	DCE, KERALA	2019 365	136096
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Every department conducted at least two seminars with the support of PTA and State fund 2.Conducted road safety Kalajatha in association with NSS cell of Kannur university 3.Orientation to Department level CBCSS Coordinators on "Revised CBCSS Regulations of Kannur University" 4. Prepared an action plan for 20192020 for the college 5. Inaugurated the newly constructed Science Block

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan to continue tutorial. remedial teaching, bridge course etc.	Continued the tutorial classes and remedial teaching
Traffic awareness class	Conducted the class by RTO
Extension activities	All the major departments conducted at least one extension activity by November and submitted its documents
Workshop to enhance the quality of articles	Conducted one day workshop on improving the quality of research articles and publications
Awareness about the various scholarships	Conducted an awareness programme for all First year students about the various scholarships and deputed a nodal officer
Orientation programme for first year students	Conducted the Orientation programme
Formation of DQAC and action plan	All the departments formed DQAC and

prepared action plan	
Entry Level examination	Conducted an entry level examination for all first year degree students to understand the competency of the students in their subject
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
COLLEGE COUNCIL	16-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	27-Feb-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College has a very robust central repository system which ensures gathering, organising and analysing data in order to generate reports for decision making. The college has an automated management information system called "Collegemate" that offers multiple benefits to the students and faculty. Admission interface: It facilitates all data entry work related to the admission of new students such as name and address, community, reservation details, course preference, course to which admitted, details of fee payment, generation of admission number, preparation of admission roll and so on. This basic data is useful for making nominal rolls, record of students (Profiles), to view/change status of students like active, TC issued etc. Student interface: Students are provided with various facilities like the application for duplicate ID card, TC, refund of caution deposit, payment of fees, etc. The Transfer

certificate, course conduct certificates and other customized certificates upon request can easily be processed using this system. Examination interface: The examination wing of the college is automated and the examination duties are assigned to the teachers, seating arrangement of students, packing slips after examination, attendance and answer sheet statement of students and so on are prepared by using this software. The institution has a public addressing system and a good website to communicate to staff, students and the general public

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Kannur University, and follows the curriculum prescribed by the university. An active plan for timely implementation is formulated by the institution to ensure effective delivery by the following means to make the students socially committed, employable, innovative and research oriented. ? In UG and PG programmes, Choice Based Credit System (CBCCS) has been implemented effectively. The details of various programmes, courses, programme outcomes, programme specific outcomes, course outcomes, syllabus, and weightage of internal and external examinations are made available in the College Website. ? College staff council meetings and Departmental meetings are held at the beginning of each semester to discuss and design the strategies for the effective implementation of the Curriculum ? The Department staff council meetings are convened in each semester. Implementation of the plan for the previous semester is examined in detail and shortcomings rectified. ? Since almost all the class rooms are smart class rooms, ICT assisted effective regular teaching -learning process is made possible. ? Regular Class Room Seminars, Group Discussions and Debates on particular topics are conducted as and when need arises which are highly helpful in uplifting the confidence level and morale of the students and enables them to master the art and technique of presentations. ? Special classes are conducted on Saturdays to compensate the lost working days and hours due to accidental and unforeseen issues. ? Tutorial system and remedial coaching for weak students ensure academic, moral and emotional support to the needy students. ? Efforts were taken to measure the knowledge deficit of the learners and resolve the same by way of short-term Bridge Courses. ? UGC and DCE sponsored seminars and workshops as well as invited lectures are conducted by various teaching Departments on a regular basis to complement the knowledge accumulated by the students through curriculum implementation. ? In spite of the class tests or the unit tests done by teachers on the concerned subjects, two centralized Internal Examinations are conducted at the College level adhering to the University norms. ? Question banks of previous years University Examinations are made available in all Departments. The Students are encouraged to make use of this facility before appearing for University Examinations. ? Formal schedule and methodology for Projects, Assignments, Seminars to promote

application, skills, experiential learning, and research aptitude are undertaken. ? Class PTA meetings are convened at least once in a Semester to have an interaction with the parents and to collect the feedback from the stakeholders. ? Student's feedback about the teaching – learning process is also collected and monitored and constructive criticism is provided. ? Teachers of our institution prepare a work diary recording the lessons for the classes and tutorial card is maintained for documenting the students' evaluation. For ensuring proper documentation various registers are maintained in the departments: Attendance register, Internal assessment register, Remedial class register etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Spoken Hindi	00	22/08/2019	30	For developing communicative competence of students to equip them to try for central govt. posts	HINDI COMMUNICATION ABILITY
Certificate Course in Statistical Analysis using SPSS	00	18/12/2019	30	For developing the required data analysis and interpretations skills using software and enter the professional field of data analytics	Data analysis and interpretation skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	00	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	00	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ENTREPRENEURIAL TALENT	20/01/2020	121
FILM INDUSTRY - BASIC IDEA	24/01/2020	70
LED BULB ASSEMBLING	22/12/2019	52
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ECONOMICS	35
BA	HINDI	32
BA	FUNCTIONAL ENGLISH	21
BCom	COOPERATION	38
BSc	PHYSICS	23
MA	APPLIED ECONOMICS	13
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has been taking structured feedbacks on curriculum from various stake holders such as students, teachers, alumni, and parents. Student's feedback: At the end of every academic year, students are asked to provide feedback about institution by rating them in a google form which is made available in the website. The consolidated data from each department is forwarded to the the HoD and in the Department level meeting discussions are undertaken regarding actions that can be taken based on student feedback. In response to the students concern about the lack of sufficient time for completing the portions in the syllabus mainly due to unavailability of teachers as a result of University examinations and valuation camps, it was decided in the college council to take compensatory classes by arranging special classes on Saturdays and during zero hours, if necessary. For providing students ample opportunities to improve their skills and to provide them with hands on experience, it was decided to conduct skill development classes and soft skill training programmes. Based on the feedback, new reference books are constantly added to the library resources. Teachers also encourage PG students to participate in national seminars and research methodology workshops. Parents Feedback: In addition to the form which is circulated among parents, the

institution also uses Open House platform (Class PTA meeting) to know the feedback of parents. Parents were asked questions related to the workload in various courses, curriculum delivery in the college, additional courses offered by the college for enriching the curriculum etc. Based on the feedback, IQAC asked the teachers to give short simple study tips to slow learners. Faculty Feedback: The institution values the feedback of faculty members very much. Based on the feedback of faculty on adequacy of instructional hours to complete courses, special classes are organized well in advance. The teachers also communicate the syllabus related concerns to the concerned board of studies members. Alumni Feedback: A structured feedback form is used to collect the feedback of alumni. The feedback is collected through various social networking facilities. Almost all batches have WhatsApp groups. The departments include the suggestions of their alumni while preparing their academic plans. Various departments invite their prominent alumni members as guest speakers. All the suggestions, observations and criticisms are taken up seriously and utilized for ensuring the bettering of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	48	1942	48
BA	FUNCTIONAL ENGLISH	29	534	29
BA	HINDI	40	624	40
BCom	COOPERATION	49	2084	49
BSc	PHYSICS	24	762	24
MA	APPLIED ECONOMICS	15	82	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	190	15	14	Nill	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	20	4	18	14	3
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well-structured mentoring system implemented through the tutorial system. A teacher takes the role of the tutor of a class and maintains a good rapport with the students of the class. In our system, mentors perform the following functions. i. Mentors organise class wise meeting of mentees at the beginning of the semester. ii. Individual mentoring sessions are conducted twice in a semester or when needed at zero hours. iii. They also motivate them to participate in curricular and extracurricular activities. iv. They maintain a brief record of mentor mentee discussions. v. They advise the mentees to take suitable topics for their year-end projects based on SWOC analysis of mentees. vi. If any administrative or higher level action is required, they intimate the concerned HoD. vii. The mentor can easily allot student for SSP and WWS - the new initiatives of the college sponsored by the Directorate of Collegiate Education without any complaints. The role of heads of the departments is very vital in the mentoring system. i. HoDs meet all the mentors in the beginning of the semester and give them necessary instructions in the first department meeting itself. ii. Review the activities of mentors and advise them whenever the situation demands it. iii. Inform the parents, on issues like continuous absenteeism or behavioural changes of the wards. iv. Keep the IQAC Mentoring Committee informed and updated. v. Identify the mentees who require financial assistance with the help of mentors. IQAC has a three member Mentoring Committee that evaluates the mentoring activity in each department. It acts as a tool to streamline and monitor the mentoring activity in various departments. On the basis of feedback from mentors and heads of departments, IQAC organizes various training programmes seminars and workshops. IQAC also insists the departments to include the themes suggested by the mentors while organizing programmes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
524	20	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	20	3	Nill	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
2020	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ECONOMICS	SEMESTER	11/03/2020	16/06/2020
BA	HINDI	SEMESTER	11/03/2020	16/06/2020
BA	FUNCTIONAL ENGLISH	SEMESTER	11/03/2020	16/06/2020

BCom	COOPERATION	SEMESTER	11/03/2020	16/06/2020
BSc	PHYSICS	SEMESTER	11/03/2020	16/06/2020
MA	APPLIED ECONOMICS	SEMESTER	11/03/2020	30/06/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The class test is conducted at a centralized manner as per the academic calendar of the institution, which is prepared keeping in mind the norms of the University. After the examination, answer keys of the question are given to the students so that they can estimate their score. If any significant deviation is observed between the estimated and actual, students can interact with the teacher concerned and seek clarification. After each class tests, the marks are published in the notice board after redressing the grievances of the students' community. Students who miss these examinations on valid grounds are given another opportunity to appear for a test. The college has a Grievance Redressal Cell to adress examination related matters. The common practice of giving weightage to attendance is in accordance with university norms and is as follows (90 above 2.5 score: 85-90 2 score: 80-85 1.5score:75-80 score 1: 75 score 0.5 and below 75 Nil). The attendance of the students are taken on an hourly basis by the teacher concerned and it is recorded in the attendance register maintained by each Department. The percentage of attendance is published at the end of every month and if any discrepancy is observed, the students can bring them into the notice of the concerned tutor.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A full-fledged academic calendar helps to bring into practice the vision and mission envisaged by the college. All activities of an academic year are planned at the beginning of each academic year and an academic calendar is discussed in a joint meeting of the tutors and heads of department, and conveners of internal exam committee, academic committee, Club activities, college council secretary and IQAC coordinator, presided over by the Principal. Based on these discussions, departments and committees/clubs prepare a schedule of their activities which is then forwarded to the Academic Committee. The academic committee reviews the same and prepares the final draft of college academic calendar. Schedule of internal examinations, display of CE marks, submission of projects and assignments etc. are formulated in tune with the University academic calendar. Dates for conducting different scholastic and co-scholastic activities are also included in the academic calendar. Tentative dates for conducting Arts day, College day, Sports day, NSS and club activities etc. are also mentioned. Academic calendar is circulated to the students so that they can prepare well in advance for their internal as well as University examinations. If classes are lost due to some unavoidable circumstances, academic committee regulates the work by scheduling extra classes with special time table on regular days, holidays and even during week days after the regular working hours. It is also ensured that all activities of the college are conducted systematically as per the academic calendar. Council meetings and department meetings are convened periodically to assess the progress of the curriculum delivery. At the end of the year a meeting is convened at the presence of the principal to check whether the action plan set at the beginning of the academic year got implemented and to what extent.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PAAE	MA	APPLIED ECONOMICS	13	11	84.62
USPH	BSc	PHYSICS	23	16	69.57
UAFE	BA	F. ENGLISH	22	17	77.27
UAHN	BA	HINDI	32	26	81.25
UAEC	BA	ECONOMICS	34	21	61.76
UCOM	BCom	COOPERATION	38	30	78.95

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.eknmgc.ac.in/images/IQAC/EKNM_Student_Satisfaction_Survey_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Meet the Entrepreneur programme	Commerce	20/01/2020
APPLICATION OF ECONOMETRICS IN SOCIAL SCIENCE RESEARCH	ECONOMICS	21/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	8	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	3
MALAYALAM	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2020	0	0	Nill
0	0	0	2019	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2020	Nill	Nill	0
0	0	0	2019	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	21	11	Nill

Presented papers	1	18	2	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Financial Literacy Programme	SEBI	3	70
FLOOD RELIEF ACTIVITIES	Kannur University NSS CELL	10	200
Rebuild Kerala survey	NSS UNITS WITH GOVERNMENT OF KERALA	5	190
INTERNATIONAL YOGA DAY	NSS WITH FARMERS CLUB	2	150
ENVIRONMENTAL PROTECTION	NSS WITH VYAPARA SAMITHI, NARKKILAKKAD	5	90
ROAD SAFETY KALA JADHA	NSS WITH MOTOR VEHICLE DEPARTMENT	10	300
ELECTION LITERACY AWARENESS CLASS	NSS WITH ELECTION COMMISSION	8	190
WATER CONSERVATION CAMPAIGN	NSS WITH WEST ELERI GRAMAPANCHAYATH	3	190
GANDHI JAYANTHYI CELEBRATIONS	NSS	8	190
BREAK THE CHAIN PROGRAMME	NSS WITH PHC ,NARKKILAKKAD	5	200

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS AWARENESS	NSS UNIT 09,16	Observance of World aids Day	5	190
SWACHH	NSS UNIT	Green Values	2	30

BHARATH	09,16	Natural Class		
SWACHH BHARATH	NSS UNIT 09, 16	campaign on mosquito eradication and personal hygiene	3	140
SWACHH BHARATH	NSS UNIT 16	CAMPUS CLEANING	2	150
SWACHH BHARATH	NSS UNIT 09	CAMPUS CLEANING	2	190
GENDER EQUITY	NSS UNIT 09, 16	OBSERVANCE OF HUMAN RIGHTS DAY	3	190
GENDER EQUITY	NSS UNIT 09, 16	National girl child day	4	190
GENDER EQUITY	NSS UNIT 09, 16	Observance of International Womens day	3	150
AIDS AWARENESS	NSS UNIT 09, 16	Poster Exhibition	15	400
SWACH BHARATH	NSS UNIT 09, 16	World photography Day	4	150

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
PhD Research guidance	DR. N KARUNAKARAN	DPT. OF APPLIED ECONOMICS, KANNUR UNIVERSITY, PALAYAD CAMPUS	60

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	00

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
23.43	10.79

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Class rooms	Existing
Seminar Halls	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsoft	Partially	4.1	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25609	Nill	501	158082	26110	158082
Reference Books	1246	Nill	24	30300	1270	30300
Journals	8	Nill	Nill	Nill	8	Nill
Weeding (hard & soft)	2767	Nill	Nill	Nill	2767	Nill

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	0	0	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	71	26	45	1	1	8	33	10	4
Added	0	0	0	0	0	0	0	0	0
Total	71	26	45	1	1	8	33	10	4

 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](NIL)

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9.46	**7.51**	**29.02**	**14.11**

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

An active planning body is operating in the college to fill the potential lacunae in the infrastructural, curricular and extracurricular areas. The planning body of the college comprises building committee, planning board, purchase committee and library advisory committee. It constantly monitors and evaluates the status of the college and takes necessary steps for the maintenance of physical facilities including auditorium, seminar halls, ORICE, and smart classrooms, laboratories, classrooms and computers etc. for the students admitted into the college. Classrooms with furniture, teaching aids and laboratories are maintained by the respective department staff and attendants and supervised by the respective Head of the Department. All the infrastructural facilities are repaired and maintained from the grants allotted by Kerala state government or by semi government funds. Paintings of building and repairs are usually done from time to time by public works department of the government. All other facilities are maintained pertaining to the release of PTA fund. The PTA continues to be the strong pillar and support for the smooth functioning of the college. Each year a nominal amount is collected from the students getting admission to UG and PG courses at the time of admission as PTA fund and it is earmarked for providing facilities to improve the physical condition of the college and for the welfare of the students. All facilities are optimally utilized for the enrichment of knowledge of both faculty and students. The library is well maintained in tune with the changing academic needs. All books are marked, classified and appropriately placed on the racks. As a proactive intervention, all books are periodically inspected to find possible damages and binding is carried out if necessary. The sports equipment, ground and various courts in the campus are supervised and maintained by the Head of the Physical Education Department. Computer systems are maintained by

suppliers, as part of the terms and conditions of purchase. Students are encouraged to take care and protect the machinery and systems with sincerity and a sense of duty. Repair work is also done as and when required with the help of PTA. The college hostel provides accommodation to students participating in NSS camps and participants of seminars/conferences/workshops. The open auditoriums are being utilized for conducting yoga classes and cultural programmes. A centralized stock register and department stock registers are being maintained for equipment and furniture of the college.

https://www.eknmgc.ac.in/#

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	INSTITUTION AND PTA	8	16450
Financial Support from Other Sources			
a) National	CENTRAL SECTOR SCHOLARSHIP	5	50000
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career guidance Class	17/01/2020	180	NSS UNIT
REMEDIAL COACHING	16/08/2019	80	DCE. TRIVANDRUM
BRIDGE COURSE	22/07/2019	174	EKNM GOVT. COLLEGE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NIL	Nill	Nill	Nill	Nill
2020	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	1	12	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	7	B COM	COMMERCE	Various Institutions	MCOM
2019	15	B.COM	COMMERCE	Various Institutions	CMA, Diploma in professional accounting etc
2019	5	B A	ENGLISH	Various Institutions	M A ENGLISH
2019	3	B A	ENGLISH	Various Institutions	M A SOCIAL WORK, MA INTERNATIONAL RELATIONS
2019	12	B A	ECONOMICS	Various Institutions	M A ECONOMICS
2019	8	B A	ECONOMICS	Various Institutions	D.EI.Ed,
2019	4	MA	ECONOMICS	Various Institutions	B.Ed
2019	9	B A	HINDI	Various Institutions	M A hINDI
2019	2	B A	HINDI	Various Institutions	BED, ACCOUNTING
2019	3	BSC	PHYSICS	Various Institutions	MSC PHYSICS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Poster Exhibition	Institution	400
Independence Day Celebration	Institution	450
Republic Day Celebration	Institution	200
Folkdance	Institution	3
Film Festival	Institution	70
ASSOCIATION INAUGURATION FUNCTION	Institution	502
boxing coaching camp	Institution	16
sports day	Institution	460
BAD-MINTON competition 2019-20	Institution	12
Foot Ball competition 2019-20	Institution	48

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	NIL	Nill
2020	NIL	National	Nill	Nill	NIL	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College union 2019-2020 of EKNM Government college was excellent in conducting variety of programmes which enhances both academic and cultural abilities of the students.The elected college union was very helpful for the students to identify their talents. Each programmes were huge success due to the presence of so many honourable members. Students' Union helps in bringing out the talent of students in curricular and extracurricular activities. College Union organizes various extracurricular activities in the campus. They organise arts fest, sports fest, food fest, Onam and Christmas Celebrations, Exhibition and many other capacity enhancement activities on the campus. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. Besides, in the following committees student's representation is also ensured. Grievance Redressal committee: The grievance redressal committee shall consider only individual grievances of specific nature of staff and students raised individually by the party concerned. The students develop a responsive and accountable attitude among all the stakeholders to maintain a harmonious educational atmosphere in the institution. Women cell: The student representatives are made aware of the need to prevent sexual harassment in the institution, promoting gender equity among the students, teaching and non-

teaching staff. Anti-Ragging Committee: The student representatives are educated by the faculty regarding anti-ragging and are monitored in preserving a culture of ragging free environment in the institution. Disciplinary Committee: The committee members ensure maintenance of discipline in the institution, which includes classrooms, corridors, laboratories, sports ground, canteen and other common areas used by the students. NSS committee: The student representatives along with the faculty motivate the students to participate in different service programs in the institution and nearby villages like Blood Donation Camp, campaigning programmes, e-waste management etc. Sports Committee: The student representatives along with the faculty motivate the students to participate in indoor and outdoor games like cricket, chess, football, table tennis and caroms. Cultural Committee: The students' representatives promote and arrange extracurricular activities and bring out the talents of the students with the help of the faculty by organizing activities like fine arts and annual college day. IQAC: The student representative along with the cell members receives an opportunity to express their views to enhance the quality initiative and provide suggestions from the student's perspective to improve curricular and non curricular aspects.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of College has been functioning for many years as a supportive organ of the college and plays a pivotal role in the pursuit of excellence in the field of higher education. The Alumni Association of EKNM Government College Elerithattu is registered in the District Registrar Office, Kasaragod on 11/01/2019 as E.K.N.M.G.C.E Alumni Association. The E.K.N.M.G.C.E Alumni Association has been working in accordance with the provision of the Society Registration Act XXI 1860 from 11/1/2019 onwards with the following objectives 1. To build a close fraternity among the members of the Alumni. 2. To uphold and convey the dignity, tradition and goodwill of the college in general, among other non-members when our members interact with them by virtue of their profession, association etc. residing in India or abroad. 3. To collect, collate and disseminate useful data on Projects, Avenues, Opportunities etc. that a member may find by virtue of their strategic dispositions to other members of the Alumni, especially to the younger generation for their benefits and professional advancement. 4. To honour those members whose manifold accomplishments have contributed to the society. 5. To initiate and establish suitable endowment schemes to support financially weak yet academically brilliant students in the college. 6. To institute and award scholarships to eligible students in the college. 7. To organize workshops, seminars, lectures, competitions etc. and arrange for publication of books, periodicals and to facilitate interaction with other professional bodies. 8. To secure and manage a corpus fund for the promotion and fulfilment of the above aims and objectives. 9. To do all such things and perform all such acts as may be necessary or appropriate for the achievement of any or all the above The college has illustrious alumni who are spread over different parts of the globe and the association is playing a pivotal role in keeping them all connected.

5.4.2 – No. of enrolled Alumni:

172

5.4.3 – Alumni contribution during the year (in Rupees) :

2300

5.4.4 – Meetings/activities organized by Alumni Association :

The General body meeting Alumni of EKNM Government College Elerithattu was scheduled on 21.05.2020. But due to Covid-19 and lockdown the scheduled meeting is postponed.The two executive meeting were held during 2019-2020. • The executive meeting of the Alumni association held on 06/07/2019 has decided to implement and distribute Academic Excellence Award for the Sixth Semester Students of all department and final year Post graduate students of Economics department. • The executive meeting of the Alumni Association held on 02/02/2020.was decided to conduct General body on 21.05.2021.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows a truly democratic, decentralized and participative management in its functioning. Though the official hierarchy is there, participative management is the practice in both planning and implementation of various activities. The most important event in the college in 2019-20 was the inauguration of newly constructed Science block on 17.01.2020.The operational commencement of the Block was inaugurated by Sri. Rajagopalan M (MLA, Thrikkarippur) in the presence of Smt. Praseetha Rajan (President, West Eleri Grama Panchayat) along with various representatives of Local Panchayat, Block Panchayath and District Panchayat, representatives of various political parties, Distinguished persons in the locality, PTA members, etc. A committee comprising teachers, parents and the college union was entrusted with the task of organizing the event. The committee, through a series of meetings, chalked out the modalities of the event in consultation with the students council chairman of the college. The event ran on a festive mood and requires special mention about the commitment shown by the guest lecturers of the Physics department in the absence of permanent teachers due to the absence of created posts. The second important practice of decentralization and participative management is in the conduct of internal examinations. The Principal bestows a teaching staff with the responsibility of controlling the Examination process, assisted with the support of non- teaching staff. The Internal examination coordinator synchronizes aspects related to the conduct of examination. Every teacher in the department performs their part in taking up duties for the effective execution of the examination process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution works in an affiliated system in which the academic programmes and curricula are supervised by the University. The college has three faculty members being part of BoS in Kannur University. The curriculum feedback given by various stakeholders is communicated to the university through BoS members. Faculty members prepare teaching plans in accordance with the academic calendar before the beginning of each semester. Since the

	teaching plan is based on the academic calendar, the completion of courses can be ensured in time.
Teaching and Learning	Faculty members are constantly refreshed through professional development programmes conducted by the college and other institutions. To keep pace with the new developments in various subjects, faculty members are encouraged to attend seminars, workshops, orientation courses, refresher courses etc. Faculty members are encouraged to achieve additional skills by availing FDP of UGC or by doing part time research. Encourages improved use of ICT, smart classrooms, well equipped laboratories. Using feedback analysis, the faculty members identify their strengths and weaknesses and thereby improve their professional competancy. The Academic Monitoring Committee monitors and ensures the functioning of the departments in accordance with the plan and schedule. After valuation of answer scripts of class tests and internal examinations, weaker students are identified and remedial procedures are framed to enhance their level of learning.
Examination and Evaluation	In each semester we conduct two sets of centralized internal examination. The mechanism is run by examination committee and invigilation duty is entrusted with the faculty members. Score sheet with student's signature are exhibited on the respective department notice board. The gained scores in exams along with attendance and assignments are consolidated and published in the notice board for grievance redressal. After this, the copy of the CE sheets is under signed by the concerned faculty, Head of the Departments and Principal. After the final verification marks are uploaded at all levels as advised by the university before the stipulated time.
Research and Development	Research Advisory Committee formed to discuss proposals to IMPRESS, NGOs and make Presentation of PhD thesis before final submission. Faculty members are encouraged to pursue doctoral degrees.During 2019-2020, three teachers submitted their doctoral thesis and five teachers are pursuing for their research degree. Encourages the faculty members to take up research

	projects. Encourages teachers to organize state/national level seminar/workshop/conference. Invites eminent scientists and speakers for delivering talks. Encourages the teachers to publish their research findings in national and international journals with good impact factor.
Library, ICT and Physical Infrastructure / Instrumentation	A computer lab with 25 computers was set up and a well-furnished double storied library is functioning in the campus with 25000 books along with newspapers and journals. The newly constructed science block is inaugurated and the construction of Boys hostel is in the final sage.
Human Resource Management	The Kerala government recruits and promotes teaching and nonteaching staff to the college. The Principal regularly meets the staff and addresses their grievances if any. There are annual community lunches and enrichment programmes for teaching and nonteaching staff. The staff quarters has been renovated for the well-being of the staff and safe drinking water facility is ensured to the staff and students by installing water purifier in the office premises.
Admission of Students	The college admits students through online centralized admission process (CAP) of the Kannur university. Due weightage is given for Divyagjan, SC/ST/OEC/OBC students. The college also admits students who showed outstanding performance in sports from the rank list prepared by the sports council to ensure transparency in the admission process

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has implemented e-governance in planning and development using Bill Information and Management System (BiMS). It is an eBill portal for Claim Settlements by Drawing and Disbursing Officers (DDOs). The DDOs can prepare online contingent bills and e-Submission to treasury through BiMS. Various funds allotted to the college via RUSA/UGC are channelled through BiMS. This ensures a fair procedure in approving and distributing funds for projects. Every proposal is discussed and approved by the College Council.

Administration	The administrative matters of the college are managed entirely through the Digital Document Filing System (DDFS). It enables fast transaction of files, as well as quick and transparent process of decision making, far better than before. It has been put under the purview of RTI to ensure transparency of the administrative processes.
Finance and Accounts	The finance and accounts including the salary and service details of the employees of the college are managed through the Service and Payroll Administrative Repository for Kerala (SPARK). The whole process of financial transactions is constantly monitored and evaluated by the Accountant General of India.
Student Admission and Support	Single window online system introduced by the Kannur University is utilized for admission. The student's management system software – College Mate- is used for handling student data including internal marks, attendance, bio-data etc. The students are given various scholarships which include the Post Matric scholarship for minorities, Central Sector Scholarship, State Merit Scholarship, Snehapoorvam Scholarship, Higher Education Scholarship and Prof. Joseph Mundassery Scholarship for minority welfare. The teacher coordinator helps the students for the online submission of the application of these scholarships. The institution maintains hostels for girls' students and admission to the hostels is done as per established government rules.
Examination	The registration of students for University exams is done online. The results are likewise declared online. Online SBI Collect is made available in the college website for easy payment of fee for various purposes to the Kannur University. Internal marks are uploaded through the University website by the teacher, duly verified by the HoD and publishing in the noticeboards for students' information and for submitting the grievances. Hall tickets and nominal rolls of students are also issued through the University website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	NIL	NIL	Nill
2020	Nill	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	The Technical Problems and Prospects of Academic Publications and Research Writings	Nill	04/10/2019	Nill	27	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
36th Online Short-Term Course on E-Content Development, UGC-Human Resource Development Centre, Gujarat University	1	28/05/2020	03/06/2020	7
Refresher Course-Hindi	1	18/02/2020	02/03/2020	14
One Week National Online Faculty Development Programme	1	27/04/2020	02/05/2020	6
Short term	1	13/12/2019	19/12/2019	7

course on Climate Change				
Short term course on Human Rights and RTI Act	1	25/09/2019	01/10/2020	7
REFRESHER COURSE IN SOCIAL SCIENCES	1	13/02/2020	26/02/2020	14
Short term course in Research Method ology(Humanitie s)	1	28/02/2020	05/03/2020	7
ARPIT (Online) Refresher Course in Commerce (Through SWAYAM Portal) conducted by Sri Ram College of Commerce, New Delhi	1	01/09/2019	16/02/2020	112
Short Term Course in Introduction to Probability and Statistics(NPTE L/SWAYAM)	1	27/01/2020	21/02/2020	28
Short Term Course in Economic Growth and Developmet (NPTEL/SWAYAM)	1	27/01/2020	20/03/2020	56
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	20	18	18

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EKNM Government College, is a government college of Kerala and hence all the welfare schemes available to the government employees are also applicable to the faculty.	EKNM Government College, is a government college of Kerala and hence all the welfare schemes available to the government employees are also applicable to the non-teaching staff.	1.Hostel facility for girl 2. Placement cell 3.E-grants Schemes adopted from Government 4.Scholarships Schemes provided by the government 5.Scholarships instituted by Alumni

		6.Endowments instituted by retired and existing staff 7. Endowments instituted by parents 8. Endowments instituted by Alumni and students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College has a mechanism for internal and external audit. The PTA funds are audited by an internal audit team appointed by the executive Committee of the PTA and by a Chartered Accountant before annual general body of the PTA. Principal constitute Stock Verification Committee comprising of faculty members and administrative staff to undertake stock verification of laboratories/libraries/departments/classes as part of internal audit. Auditors from D.C.E. Trivandrum and Office of the Accountant General, Government of Kerala, undertake the process of auditing periodically and the audit of UGC and RUSA funds are done by Chartered Accountant

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PARENT TEACHERS ASSOCIATION	425000	DONATION
No file uploaded.		

6.4.3 – Total corpus fund generated

200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Nill
Administrative	Yes	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Advances are monthly given to ladies hostel in connection to mess fee of SC/ST students 2.Sponsoring the seminars and workshops for students conducted by major and minor departments 3. Repairing and maintenance charges of electrical, electronics and water purifier equipment. 4. Salary to contract teaching and non-teaching staff in emergency situation .5. Support for fine arts activities 6.Travelling and medical expense to sick/injured students 7. Maintenance of computer centre 8. Meeting the expenses in connection with class wise PTA meetings. 9. Meeting the expenses for conduct of internal examinations. 10. Advance given to NSS seven day special camp

6.5.3 – Development programmes for support staff (at least three)

1. Participation in training programmes conducted by govt. agencies (IMG Trivandrum) for knowledge updation. 2. Opportunities to participate in relevant seminars and conferences organized by various departments 3. Awareness program in Service Rules

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Speed up the Completion of Boys Hostel process ? Conduct more Career Development Programs ? To take measures to increase the visits of campus placement institutes ? To conduct more community oriented projects To prepare the project proposal for new commerce block

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	WORKSHOP ON LED BULB ASSEMBLING AND LOW POWER SOLUTIONS	18/11/2019	22/12/2019	22/12/2019	52
2020	road safety awareness class	04/01/2020	15/01/2020	15/01/2020	200
2019	NATIONAL WORKSHOP ON APPLICATION OF ECONOMETRICS IN SOCIAL SCIENCE RESEARCH	18/11/2019	21/11/2019	23/11/2019	50
2019	entry level examination to understand the competency of the student	12/07/2019	05/08/2019	30/08/2019	174
2019	Premchand day celebration	25/07/2019	30/07/2019	30/07/2019	62
2019	Film festival	25/07/2019	24/01/2020	25/01/2020	70
2019	The Technical Problems and Prospects of Academic	23/09/2019	04/10/2019	04/10/2019	27

	Publications and Research Writings				
2019	Career prospects of commerce	23/09/2019	19/12/2019	19/12/2019	124

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization -	03/12/2019	03/12/2019	24	6
Developing Scientific Tempor	08/02/2020	08/02/2020	20	10
National girl child day	24/02/2020	24/02/2020	154	36

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Proper measures have been taken to reduce carbon emission and enable to keep the campus, pollution-free and uncontaminated. The College bus and the special buses from Kerala State Road Transport Corporation (KSRTC) fetch students and staff to the college and minimize the use of individual vehicles. The College bus and other vehicles are checked by the RTO and provided with pollution-free stickers. Share auto system is also used by staff and students for transport and conveyance. The campus is kept green by preserving trees, plants and bamboos and Bio-fencing has been taken up to minimize environmental impact. The use of bicycles is not suitable in the locality due to its hilly nature. The green ambience of the college is largely due to tree plantation. There are about 3000 trees of various kinds in the campus. Trees have nearly covered 2/3 of the college area. They help to maintain the ecosystem. College collaborates with the forest department in the afforestation scheme. The rocky terrain of Elerithattu often poses serious obstacles but the college tackles all these and does not give up its efforts in making the place cool and shady. Use of flex boards is also discouraged and cloth banners and paper posters are promoted inside the campus for the various programmes conducted in the college by the various departments and by the college union. Students are advised to follow a plastic-free culture in their homes as well. With this end, from 2015 onwards we have started a programme of bringing water bottles of non-plastic in nature and it is monitored by the association secretaries and the surprise visit is done by the head along with teachers and the best class will be honoured through the public addressing system.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3

Ramp/Rails	Yes	2
Provision for lift	No	Nill
Rest Rooms	Yes	30
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	09/06/2019	1	Rebuild Kerala survey	health, economic issues	190
2019	1	1	22/12/2019	3	Arogya keralam	Lifestyle diseases	100
2019	1	1	26/12/2019	1	water conservation	Bund construction	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students and staff.	Nill	Students are oriented to adhere to the code of conduct of the institution. At the time of admission a few pieces of information about discipline and responsibilities is printed for which the student has to sign and adhere. Rules and regulations of the college is displayed in the main entrance of the college and is uploaded in the website. http://www.collegiateedu.kerala.gov.in/docs/pdf/handbookfinalversion.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	03/06/2019	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plastic Free Zone Campaign' brought down the usage of disposable plastic goods to the minimum by the strict adherence of Green Protocol ? Separate waste bins for bio-degradable and non-degradable waste have been placed at various places in the campus. ? Bio-waste from canteen is collected by NGOs. A large portion of these wastes are used as the organic manure for the vegetable cultivation by the NSS unit and in the garden. ? Green landscaping with trees and plants ? Old computers and electronic equipment are used for training to public and students conducted by the college to reduce E waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice – 1 Title :LED bulb assembling and low power light solutions Objective and Practice The main objectives of the workshop were to spread an awareness of energy saving by using LED bulbs among the rural community and equip them to assemble LED bulbs. The Context The need of energy conservation is not a matter of fact for the people in the rural area due to their ignorance on the one hand and the availability of abundant fresh air. So majority of the rural folk are not bothered about environment pollution and bio diversity. The Practice The students of the Department were taught the practice of assemblingLED bulbs using component kits with the help of teachers. The knowledge attained by them is disseminated to the Kudumbasree workers of the locality by a programme arranged in the college by inviting two members from each Kudumbasree unit. After giving training to them, Kudumbasree workers and students together went to the nearby Kudumbasree units and the members of the units were familiarised with the method of assembling the LED bulbs. Evidence of Success The workshop could spread the awareness of energy conservation to the society through the participants. After the training programme, LEDs became more are popular particularly due to their low cost and high efficiency in the rural area of the college and a number of families began to replace worn out old bulbs with LED bulbs and they said that the electricity bill is reduced and the same is evaluated by a survey conducted by the Economics Department of the College. Problems Encountered and Resources Required The basic problem is the expenditure involved in purchasing the LED bulb assembling kit and for each demonstration a large amount is to be borne by the students and teachers for the successful implementation of the programmes. The sustainability of keeping the momentum in future years is also a huge task because of the apathy shown by the Kudumbasree workers. Best practice - 2 Title :Ekalavya 2019 Objective and Practice Ekalavya 2019 is a unique initiative on the part of the Functional English department of the College to initiate the student community of the first, second, and third years to the actual grassroot experiences and challenges of English Language Teaching at the primary level. The programme was implemented systematically after meticulous preparation and planning of the lessons to be transacted before the students. The Context The majority of the learners hail from socially and economically underprivileged sections devoid of linguistic exposure to a second language situation. Ekalavya motivated the learners to acquire the language skills unconsciously on their own. The methods of interaction includes Participative and interactive teaching methods involving activities such as role play, dictogloss, story building, aim to rhyme etc. The Practice The programme was conducted in the nearby lower primary school of the College and the lessons were prepared by the students in advance and they are presented in front of teachers and students for the critical appraisal. The programme is conducting twice in a month There was a great amount of acceptability from the learners at the primary level to interact with the young teacher trainees. The amount of cooperation shown by the school authorities and the collaboration that they displayed were motivating. Evidence of Success • The programme contributed towards the qualitative enhancement of the pedagogical skills of the student community. • The learners at the primary

level were benefitted from the initiative substantially as they were given exposure to the four language skills in general and speaking in particular. • The teacher trainees benefitted from the hands on experience they received through the practical implementation of the ELT theories which they learned as part of the curriculum. • The student community who involved in the programme looks forward to similar experimentation in English Language Teaching in future. • The satisfaction received from contributing to society has given the youngsters a new impetus to their efforts to attain their personal goals. Problems Encountered and Resources Required The problems encountered include the mismatch between the working hours in the school and college, absence of getting continues classes in every week and the lack of simple books according to the level of school students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.eknmgc.ac.in/images/IQAC/Best_Practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

EKNM Government College with its 18 acres of land, rich with vegetation and natural beauty, is known for its excellence in academic and co-curricular activities in tandem with its stated objectives and visions. Our motto is 'Sa Vidhya Ya Vimukthaye' (Learning Liberates). All the activities of the institution are founded on these well-defined principles. This is a rural college and caters to the higher education needs of the rural population of the four surrounding Panchayaths viz. West Eleri, East Eleri, Kinanoor-Karindalam and Balal. The relative geographical isolation of the place from the mainland is compensated to a large extent by the academic activities of the institution and promotes the intellectual sustenance and ethical enhancement for decades. Before 1981, the youngsters of this area were denied the fruits of higher education. The rich and influential people sent their children to cities like Calicut and Mangalore (more than 100 kms away) to materialize the needs of higher learning. So the very inception of the college was triggered by the need to make education accessible to all classes of people irrespective of financial status, place of domicile, caste, religion, gender according to the Government norms. A survey of the student population of the college would reveal its commitment to inclusiveness. Of the total student strength 70.5 are girls, which speak about the gender concerns and women empowerment commitments of the college. In terms of financial capacity, it can be seen that 90 students are from weaker families and enjoy fee concessions offered by the govt. Thus, in this vulnerable group of students, the institution manages to instruct students through quality teaching-learning methods and equip them to perform well in the examination. The pass percentage of the institution 74.69 as against the university pass percentage of 63.63 during 2018-19 is inalienably connected with the high percentage of scholarships and stipends provided for the amelioration of the socio economically disadvantaged students. Since the majority of the students are from socially and economically backward community they are given scholarships and guidance as supportive to their learning process which ensures high pass percentage and reduces dropouts.

Provide the weblink of the institution

https://www.eknmgc.ac.in

8.Future Plans of Actions for Next Academic Year

• Promote student initiated curricular and co-curricular activities and more participation in university, state and national level competitions. • To speed up

the process of completing the construction of Men's hostel and to open in 2020-21 academic year • To take steps to for alloting more PG courses and New generation courses • To submit new proposals for separate blocks for Commerce and Economics departments • Empowering students by conducting more number of quality programs in career guidance, placements and soft skill development, curriculum enrichment and gender sensitization. • To increase the publications of the faculty. • To allocate RUSA grant effectively.