



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	EKNM GOVERNMENT COLLEGE ELERITHATTU
Name of the head of the Institution	Dr. SOLJI K THOMAS
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0467-2241345
Mobile no.	8848678356
Registered Email	eknmgovtcollege@yahoo.com
Alternate Email	soljikthomas@gmail.com
Address	ELERITHATTU P O KASARAGOD DT KERALA 671314
City/Town	NILESHWAR
State/UT	Kerala
Pincode	671314

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.JAISON V JOSEPH			
Phone no/Alternate Phone no.		09447447311			
Mobile no.		9495091097			
Registered Email		nehaljoe@gmail.com			
Alternate Email		iqaceler@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.eknmgc.ac.in			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.37	2019	08-Feb-2019	07-Feb-2024
6. Date of Establishment of IQAC			25-Jun-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
TWO DAY NATIONAL SEMINAR	21-Nov-2018 2		194		
TWO DAY NATIONAL SEMINAR	04-Oct-2018 2		150		
IQAC MEETING	05-Jan-2019		11		

	1	
IQAC MEETING	22-Dec-2018 1	13
IQAC MEETING	07-Nov-2018 1	14
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DEPARTMENT OF ECONOMICS,	FDP	DCE, KERALA, TRIVANDRUM	2018 2	80000
COLLEGE	WALK WITH A SCHOLAR PROGRAMME	DCE, KERALA, TRIVANDRUM	2018 365	315100
DEPARTMENT OF COMMERCE	SEMINAR	DCE, KERALA, TRIVANDRUM	2018 2	70000
COLLEGE	SCHOLAR SUPPORT PROGRAMME	DCE, KERALA, TRIVANDRUM	2018 365	190500
DEPARTMENT OF PHYSICS	STUDY TOUR	DCE, KERALA, TRIVANDRUM	2018 4	85000
COLLEGE	NAAC ACCREDITATION-BEAUTIFICATION OF CAMPUS	DCE, KERALA, TRIVANDRUM	2018 180	1224800
LIBRARY AND LABORATORY	DEVELOPMENT PURPOSES	DCE, KERALA, TRIVANDRUM	2018 150	455600
PHYSICS	STARTING OF NEW COURSES	DCE, KERALA	2018 90	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

The Institution achieved the long cherished dream of NAAC Accreditation

As 80 percent of the students being girls, the opening of Ladies hostel mitigate the parents anxiety.

The college renovated the Website

Gave more focus on outcome based education

The beautification of the campus provided the college a new outlook

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To introduce the Teachers' Diary in the new format.	The new Teachers' Diary was provided to all teachers and the same was used during the year.
To organize an Orientation Programme for both the teaching and the non-teaching staff to get prepared for the Peer Team Visit.	The Orientation Programme for both teaching and non-teaching staff was held on 4th July 2018.
To get prepared for the NAAC Peer Team Visit by constituting steering committee	The visit was held on 17th and 18th January 2019.
To collect feedback from outgoing students on curriculum and infrastructure online by providing link on college website.	The feedback was collected and analysed.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
COLLEGE COUNCIL	30-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	Yes
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assess the functioning ?	
Date of Visit	17-Jan-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College has a very robust central repository capable of gathering, organising and analysing data to generate necessary reports for decision making. The college has an automated management information system called "Collegemate" that offers multiple benefits to the students and faculty.</p> <p>Admission interface: It facilitates all data entry work related to the admission of new students such as name and address, community, reservation details, course preference, course to which admitted, details of fee payment, generation of admission number, preparation of admission roll, etc. This basic data is useful for making nominal rolls, student wise record (Profiles), to view/change status of students like active, TC issued etc.</p> <p>Student interface: Students are provided with various facilities like the application for duplicate ID card, TC, refund of caution deposit, payment of fees, etc. The Transfer certificate, course conduct certificates and other customized certificates upon request can easily be processed. Examination interface: The examination wing of the college is automated and the examination duties are assigned to the teachers, seating arrangement of students, packing slips after examination, attendance and answer sheet statement of students etc. are prepared by using this software. The institution has a public addressing system and a quality website to communicate to staff, students and public.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Kannur University, and follows the curriculum prescribed by the university. An active plan for timely implementation is formulated by the institution to ensure effective delivery by the following means to make the students socially committed, employable, innovative and research oriented. ? In UG and PG programmes, Choice Based Credit System (CBCS) has been implemented effectively. The details of various programmes, courses, programme outcomes, programme specific outcomes, course outcomes, syllabus, and weightage of internal and external examinations are made available in the College Website. ? College Council meetings and Departmental meetings are held at the beginning of each semester to discuss and design the programmes for the proper implementation of the Curriculum ? The Department Council meetings are convened in every semester. Implementation of the plan for the previous semester is examined and shortcomings rectified. ? Since almost all the class rooms are smart class rooms, ICT assisted effective regular teaching -learning process is made possible. ? Regular Class Room Seminars, Group Discussions and Debates on particular topics are conducted as and when need arises which are highly helpful in upgrading the confidence level of the students and enabled them to master in the art of presentations. ? Special classes are conducted on Saturdays to compensate the lost working days and hours due to accidental issues. ? Tutorial system and remedial coaching for weak students ensure academic, moral and emotional support to the needy students. ? Efforts were taken to measure the knowledge deficit of the learners and resolve the same by way of short-term Bridge Courses. ? UGC and DCE sponsored seminars and workshops as well as invited lectures are conducted by various teaching Departments to complement the knowledge accumulated by the students through curriculum implementation. ? In spite of the class tests or the unit tests done by teachers on the concerned subjects, two centralized Internal Examinations are conducted at the College level in par with the University norms. ? Question banks of previous years University Examinations are made available in all Departments. The Students are encouraged to make use of this facility before appearing for University Examinations. ? Formal schedule and methodology for Projects, Assignments, Seminars to promote application, skills, experiential learning, and research aptitude. ? Class PTA meetings are convened at least once in a Semester to have an interaction with the parents and to collect the feedback from them. ? Student's feedback about the teaching - learning process is also collected.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SPSS AND DATA ANALYSIS	03/09/2018	28
INDIAN CINEMA	26/11/2018	20
TALLY PACKAGE	24/09/2018	30
RIGHTS AND DUTIES	21/06/2018	40
LEARN HINDI IN 20 DAYS	09/07/2018	35
SAHITYA RACHANA WORKSHOP	12/06/2018	20
SQL	24/10/2019	20
BASIC ELECTRICITY AND ELECTRONICS WITH LAB	13/09/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	COOPERATION	46
BA	FUNCTIONAL ENGLISH	21
BA	HINDI	25
BA	ECONOMICS	32
BSc	PHYSICS	18
MA	APPLIED ECONOMICS	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has been taking structured feedbacks on curriculum from various stake holders such as students, teachers, alumni, and parents. Student's feedback: After every academic year, students are asked to provide feedback about teachers by rating them in a form. This form is then forwarded to the concerned teachers through the HoD and later teachers of the Department meet together and discuss about what actions can be taken based on student feedback. Towards the end of the academic year, the outgoing batches of students are able to submit their feedback regarding the college, department and teachers, in a confidential manner. The feedback of the teachers is directly sent to each teacher by the Principal, based on which each teacher makes a self-evaluation and corrective measures are taken. In response to the students concern about the lack of sufficient time for completing the portions in the syllabus mainly due to unavailability of teachers as a result of University examinations and valuation camps, it was decided in the college council to take compensatory classes by arranging special classes on Saturdays and during zero hours, if necessary. For providing students ample opportunities to improve their skills and to provide the hands on experiences, it was decided to conduct skill development classes and soft skill training programmes. Based on the feedback, new reference books have been added to the library resources. Now teachers encourage PG students to participate in national seminars and research methodology workshops. Parents Feedback: In addition to the form which is circulated among parents, the institution also uses Open House platform (Class PTA meeting) to know the feedback of parents. Parents were asked questions related to the workload in various courses, curriculum delivery in the college, additional courses offered by the college for enriching the curriculum etc. Based on the feedback, IQAC asked the teachers to give short simple study tips to slow learners. Faculty Feedback: The institution values the feedback of faculty members very much. Based on the feedback of faculty on adequacy of instructional hours to complete courses, special classes were organized well in advance. The teachers also communicated the syllabus related comments to the concerned board of studies members. Alumni Feedback: A structured feedback form is used to collect the feedback of alumni. The feedback is collected through various social networking facilities. Almost all batches have WhatsApp groups. The departments include the suggestions of their alumni while preparing their academic plans. Various departments invite their prominent alumni members as guest speakers.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PHYSICS	24	784	24
BCom	COOPERATION	40	1940	40
BA	HINDI	40	542	40
BA	ECONOMICS	40	1578	40
BA	FUNCTIONAL ENGLISH	24	575	24
MA	APPLIED ECONOMICS	15	74	15

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	168	15	14	Nil	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	18	4	18	14	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well-structured mentoring system implemented through the tutorial system. A teacher takes the role of the tutor of a class and maintains a good rapport with the students of the class. In our system, mentors perform the following functions. i. Mentors organise class wise meeting of mentees at the beginning of the semester. ii. Individual mentoring sessions are conducted twice in a semester or when needed at zero hours. iii. They also motivate them to participate in curricular and extracurricular activities. iv. They maintain a brief record of mentor mentee discussions. v. They advise the mentees to take suitable topics for their year-end projects based on SWOC analysis of mentees. vi. If any administrative or higher level action is required, they intimate the HoD. vii. The mentor can easily allot student for SSP, WWS and ASAP- the new initiatives of the college sponsored by the Directorate of collegiate Education without any complaints. The role of heads of the departments is very vital in the mentoring system. i. HoDs meet all the mentors in the beginning of the semester and give them necessary instructions in the first department meeting itself. ii. Review the activities of mentors and advise them whenever the situation demands it. iii. Inform the parents, on issues like continuous absenteeism or behavioural changes. iv. Keep the IQAC Mentoring Committee informed and updated. v. Identify the mentees who require financial assistance with the help of mentors. IQAC has a three member Mentoring Committee that evaluates the mentoring activity in each department. It acts as a tool to streamline and monitor the mentoring activity in various departments. On the basis of feedback from mentors and heads of departments, IQAC organizes various training programmes seminars and workshops. IQAC also insists the departments to include the themes suggested by the mentors while organizing programmes. For example, self defence training sessions have been organized with Kerala Police for female students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
506	21	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	21	2	5	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.N KARUNAKARAN	Vice Principal	Excellent Researcher Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	APPLIED ECONOMICS	SEMESTER	26/03/2019	30/04/2019
BSc	PHYSICS	SEMESTER	11/02/2019	30/04/2019
BCom	COCOOPERATION	SEMESTER	12/03/2019	30/04/2019
BA	HINDI	SEMESTER	12/03/2019	30/04/2019
BA	FUNCTIONAL ENGLISH	SEMESTER	12/03/2019	30/04/2019
BA	ECONOMICS	SEMESTER	12/03/2019	30/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of sound educational strategy, the College organizes half-a-day's session for the orientation of the fresher's in the beginning of the academic session for their interaction with their faculty and other staff of the department. During the orientation programmes, students are made aware of the evaluation process. The continuous evaluation system includes Class tests, Assignments, Seminars and Viva voce. The class test is conducted at a centralized way as per the academic calendar of the institution, which is prepared according to the norms of the University. After the examination, answer keys of the question should be given to the students and thus the students could estimate their score. If any significant deviation is observed between the estimated and actual, students can interact with the teacher concerned and clarify the mistakes. After each class tests, the marks should be published in the notice board after redressing the grievances of the students' community. The college has a Grievance Redressal Cell regarding examination related matters. The common practice of giving weightage to attendance is according to university norms as (90 above 2.5 score: 85-90 2 score: 80-85 1.5score:75-80 score 1: 75 score 0.5 and below 75 Nil). The attendance of the students are taken hourly by the teacher concerned and it is recorded in the attendance register maintained by each Department. The percentage of attendance is published at the end of every month and any discrepancy is observed, the students can bring them into the notice of the tutor.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A full-fledged academic calendar helps to bring in to practice the vision and mission envisaged by the college. All activities of an academic year are planned in the beginning of each academic year and an academic calendar is

discussed in a joint meeting of the group tutors and head of departments, and conveners of internal exam committee, academic committee, Club activities, college council secretary and IQAC coordinator, presided by the Principal. Based on these discussions, departments and committees/clubs prepare a schedule of their activities which is then forwarded to the Academic Committee. The academic committee reviews the same and prepares the final draft of college academic calendar. Schedule of internal examinations, display of CE marks, submission of projects and assignments etc. are formulated in tune with the University academic calendar. Dates for conducting different scholastic and co-scholastic activities are also included in the academic calendar. Tentative dates for Arts day, College day, Sports day, NSS and club activities etc. are also mentioned. Academic calendar is circulated to the students so that they can prepare well in advance for their internal and University examinations. If classes are lost due to some unavoidable circumstances, college academic committee regulates the work by scheduling extra classes with special time table on regular days, holidays and even during week days after the regular working hours. It is also ensured that all activities of the college are conducted systematically as per the academic calendar. Council meetings and department meetings are convened periodically to assess the progress of the curriculum delivery.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.eknmgc.ac.in/index.php/academics/regulations-syllabus>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
USPH	BSc	PHYSICS	18	15	83.3
UCOM	BCom	CO-OPERATION	46	34	73.9
UAFE	BA	ENGLISH	21	15	71.4
UAHN	BA	HINDI	26	11	42.3
UAEC	BA	ECONOMICS	32	20	62.5
PAAE	MA	APPLIED ECONOMICS	15	13	86.7

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.eknmgc.ac.in/index.php/igac>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Commerce, Management and Finance (NASCOMF 2018)	COMMERCE	21/11/2018
Kerala Ecology, Economy and Society: Emerging Contours	ECONOMICS	04/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ECONOMICS	4	0
National	ECONOMICS	5	0
National	POLITICAL SCIENCE	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	1
MALAYALAM	1
ECONOMICS	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	Null
0	0	0	2018	0	0	Null
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	Null	Null	0
0	0	0	2019	Null	Null	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Null	13	3	7
Resource persons	Null	3	Null	Null
Presented papers	1	5	Null	Null
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood relief activities	Kannur University NSS CELL	2	400
Filariasis and skin diseases detection survey	PHC Narkkilakkad	2	50
Rooftop vegetable cultivation	Krishibhavan	4	200
Financial Literacy Programme	SEBI	1	150
Old Age home visit	College Students Union	10	500
World Environment Day Celebration-Distribution of	NSS Krishibhavan	2	375

plant saplings			
Basic English learning course at Elerithattumal A LP School	Department of English with PTA, A LP School	2	12
Basic Hindi learning course at Elerithattumal A LP School	Department of Hindi with PTA, ALP School	2	15
Campus cleaning	All students	19	478
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
GENDER EQUITY	NSS	Poster Exhibition	3	40
AIDS AWARENESS	NSS	Observance of World AIDS Day	2	150
GENDER EQUITY	NSS	Observance of International Womens day	2	190
SWACHH BHARATH	NSS	Campus Cleaning with students union	20	500
SWACHH BHARATH	NSS	Campus Cleaning with students union	12	320
SWACHH BHARATH	NSS	Observance of International Yoga Day	2	90
SWACHH BHARATH	NSS	Campus beautification Programme	2	90
GENDER EQUITY	NSS	observance of Human rights day	1	180
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	0	0	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14.71	14.71

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Laboratories	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libsoft	Partially	4.1	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	25609	Nil	80	47429	25689	47429

Books						
Reference Books	1246	Nil	10	10000	1256	10000
Journals	8	Nil	Nil	Nil	8	Nil
Weeding (hard & soft)	2767	Nil	Nil	Nil	2767	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	71	26	45	1	1	8	33	10	4
Added	0	0	0	0	0	0	0	0	0
Total	71	26	45	1	1	8	33	10	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
17.38	16.88	14.71	14.71

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

An active planning body is operating in the college to fill the potential lacunae in the infrastructural, curricular and extracurricular areas. The planning body of the college comprises building committee, planning board,
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purchase committee and library advisory committee. It constantly monitors and evaluates the status of the college and takes necessary steps for the maintenance of physical facilities including auditorium, seminar halls, ORICE, and smart classrooms, laboratories, classrooms and computers etc. for the students admitted in the college. Classrooms with furniture, teaching aids and laboratories are maintained by the respective department staff and attendants and supervised by the respective Head of the Department. All the infrastructural facilities are repaired and maintained from the grants allotted by Kerala state government or by semi government funds. Paintings of building and repairs are usually done from time to time by public works department of the government. All other facilities are maintained according to the release of PTA fund. The PTA continues to be the strong pillar and support for the smooth functioning of the college. Each year a nominal amount is collected from the students getting admission to UG and PG courses at the time of admission as PTA fund and it is earmarked for providing facilities to improve the physical condition of college and for the welfare of the students. All facilities are properly utilized for the enrichment of knowledge of faculty and students. The library is well maintained in tune with the changing academic needs. All books are marked, classified and advantageously placed on the racks. As a proactive intervention, all books are periodically inspected to find possible damages and binding is carried out if necessary. The sports equipment, ground and various courts in the campus are supervised and maintained by the Head of the Physical Education Department. Computer systems are maintained by suppliers, as part of the terms and conditions of purchase. Students are encouraged to take care and protect the machinery and systems with sincerity and a sense of duty. Repair work is also done as and when required with the help of PTA. The college hostel provides accommodation to students participating in NSS camps, participants of seminars/conferences/workshops. The open auditoriums are being utilized for conducting yoga classes and cultural programmes. A centralized stock register and department stock registers are being maintained for equipment and furniture of the college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SCHOLAR SUPPORT PROGRAMME	01/06/2018	40	GOVERNMENT OF KERALA

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Interaction with the District Collector, Dr. SAJITH BABU D, IAS	Nil	12	Nil	Nil
2018	Exam Writing Skills	12	24	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SREESANKAR ACHARYA INSTITUTE	148	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
QUIZ COMPETITION	COLLEGE	28
CHRISTMAS AND NEW YEAR CELEBRATION	COLLEGE	505
ONAM CELEBRATION	COLLEGE	505
SPORTS DAY	COLLEGE	114
FINE ARTS DAY	COLLEGE	145
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nil	Nil	Nil	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

EKNM Government College has created a Students' Union for active participation of students in the academic administrative bodies empowers the students in gaining leadership qualities and execution skills. Students' Union improves academic standards and creates a sense of ownership towards the institution. Students' Union helps in bringing out the talent of students in curricular and extracurricular activities. The union consists of a Chairperson, Vice Chairperson, General Secretary, Joint secretary University Union Councillor, Fine Arts Club Secretary, General Captain and Student Editor. College Union organizes various extracurricular activities in the campus. They organise arts fest, sports fest, food fest, Onam and Christmas Celebrations, Exhibition and many other capacity enhancement activities of the campus. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. Besides, in the following committees student's representation is also ensured. Grievance Redressal committee: The grievance redressal committee shall consider only individual grievances of specific nature of staff and students of the centre raised individually by the concerned aggrieved. The students develop a responsive and accountable attitude among all the stakeholders to maintain a harmonious educational atmosphere in the institute. Women cell: The student representatives are made aware to prevent sexual harassment in the institution, promoting gender equity among the students, teaching and non-teaching staff. Anti-Ragging Committee: The student representatives are educated by the faculty regarding anti-ragging and are monitored in preserving a culture of ragging free environment in the institution. Disciplinary Committee: The committee members maintain discipline in the institution, which includes classrooms, corridors, laboratories, sports ground, canteen and other common areas used by the students. NSS committee: The student representatives along with the faculty motivate the students to participate in different service programs in the institution and nearby villages like Blood Donation Camp, campaigning programmes, e-waste management etc. Sports Committee: The student representatives along with the faculty motivate the students to participate in indoor and outdoor games like cricket, chess, football, table tennis and caroms. Cultural Committee: The students' representatives promote and arrange extracurricular activities and bring out

the talents of the students with the help of the faculty organize activities like fine arts and college annual day. IQAC: The student representative along with the cell members receives an opportunity to express their views to enhance the quality initiative and provide suggestions from the student's perspective.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of College has been functioning for many years as a supportive organ of the college and playing a pivotal role in the pursuit of excellence in the field of higher education. The Alumni Association of EKNM Government College Elerithattu registered in the District Registrar Office, Kasaragod on 11/01/2019 as E.K.N.M.G.C.E Alumni Association. The E.K.N.M.G.C.E Alumni Association has been working in accordance with the provision of the Society Registration Act XXI 1860 from 11/1/2019 onwards with the following objectives 1. To build a close fraternity among the members of the Alumni. 2. To uphold and convey the dignity, tradition and goodwill of the college in general, among other non-members when our members interact with them by virtue of their profession, association etc. residing in India or abroad. 3. To collect, collate and disseminate useful data on Projects, Avenues, Opportunities etc. that a member may find by virtue of their strategic dispositions to other members of the Alumni, especially to the younger generation for their benefits and professional advancement. 4. To honour those members whose manifold accomplishments and contributions to the Society. 5. To initiate and establish suitable endowment schemes to support financially weak but academically brilliant students in the college. 6. To institute and award scholarships to eligible students in the college. 7. To organize workshops, seminars, lectures, competitions etc. and arrange for publication of books, periodicals and to facilitate interaction with other professional bodies. 8. To secure and manage a corpus fund for the promotion and fulfilment of the above aims and objectives. 9. To do all such things and perform all such acts as may be necessary or appropriate for the achievement of any or all the above The college has illustrious alumni who are spread over different parts of the globe and the association is playing a pivotal role in keeping them all connected.

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

68070

5.4.4 – Meetings/activities organized by Alumni Association :

The General body meeting of Old Student Association (OSA) of EKNM Government College Elerithattu was held on 18/11/2018. The general body has decided to strengthen the working of Alumni Association for the overall development of the EKNM Government College Elerithattu. In continuation of this, The Alumni Executive meeting of EKNM Government College Elerithattu was held on 22/11/2018. It was decided to change the name of Alumni Association from 'Old Student Association' (OSA) to E.K.N.M.G.C.E Alumni Association. It was also decided to register EKNMGCE Alumni Association in the District Registrar Office, Kasaragod in accordance with the provision of the Society Registration Act XXI 1860. • The executive meeting of the Alumni association held on 30/12/2018 has decided to implement and distribute Academic Excellence Award for the Sixth Semester Students of all department and final year Post graduate students from Economics department. As per the decision made in the meeting, the Alumni Association has distributed an amount of Rs. 6000 (Six thousand) for

Academic Excellence Award on 3/01/2019. • The executive meeting of the Alumni Association was held on 04/01/2019. It was decided to sponsor a Garden for the College worth of Rs. 80000 (Eight Thousand only). It was also decided to collect fund for the programme from Alumni members only. As a result of this initiative, the E.K.N.M.G.C.E Alumni Association sponsored an attractive garden for the College worth of Rs. 84000. • The executive meeting of the EKNMGCE Alumni Association was held on 15/01/219. It was decided to sponsor a portrait of Sri. E. K Nayanar, the former Chief Minister of Kerala, who actually made this college for the public. As a result of this initiative, the Alumni Association has contributed a portrait of E. K Nayanar to the College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows a truly democratic, decentralized and participative management in its functioning. Though the official hierarchy is there, participative management is the practice in both planning and implementation of various activities. The most important event in the college in 2018-19 was the visit of the NAAC Peer Team on 17th and 18th January 2019 in connection with the first cycle of accreditation. It was a historic event in which all the different stake holders systematically performed their duties. Prior to the PTV, meetings of different constituencies of the college, such as the college council, various departments, college level committees, college union etc., were convened under the leadership of the IQAC and a steering committee was formed. The meetings of the students of all classes were also convened to give them a clear understanding of the purpose of the PTV. Different sub committees were formed under IQAC and steering committee and thus meetings of alumni, parents, local correspondents, retired and transferred teachers were conducted. Specific duties were allotted to different committees for tasks like the completion of the repair and maintenance works, keeping the files in the proper order, transportation and accommodation of the Peer Team, organizing the cultural programme on the visit day etc. Regular meetings for evaluation of the progress of the assigned task were also done and necessary measures were taken in time. It is because of the participation of all in planning and implementation that the college could have a smooth PTV which was appreciated by the team members in the exit meeting. Another event in which the practice of decentralization and participative management was perceptible in the inauguration of Ladies hostel on 10th July 2018. The operational commencement of hostel was inaugurated by the West Eleri Grama Panchayath 4th ward member A Appukkuttan in the presence of 12th ward member T M Chandran. A committee comprising teachers, parents and the college union was entrusted with the task of organizing the event. The committee, through a series of meetings, chalked out the modalities of the event in consultation with the warden, resident tutor and students council chairman of the college. The opinions of students also were considered while planning the operational frame of the hostel. The event ran on a festive mood. The hostel mess is run and supervised by the students mess committee under the directions from warden which consists of mess secretary and other executive members not less than 4 members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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<p>Curriculum Development</p>	<p>The institution works in an affiliated system in which the academic programmes and curricula are supervised by the University. The college has three faculty members being part of BoS in Kannur University. The curriculum feedback given by various stakeholders is communicated to the university through BoS members. Faculty members prepare teaching plans in accordance with the academic calendar before the beginning of every semester. Since the teaching plan is based on the academic calendar, the completion of courses can be ensured in time.</p>
<p>Teaching and Learning</p>	<p>Faculty members are constantly refreshed through professional development programmes conducted by the college and other institutions. To keep pace with the new developments in various subjects, faculty members are encouraged to attend seminars, workshops, orientation courses, refresher courses etc. Faculty members are encouraged to achieve additional qualities by availing FDP of UGC or by doing part time research. Encourages improved use of ICT, smart classrooms, well equipped laboratories. Using feedback analysis, the faculty members identify their strengths and weaknesses and thereby improve their professional efficiency. The Academic Monitoring Committee monitors and ensures the functioning of the departments in accordance with the plan and schedule. After valuation of answer scripts of class tests and internal examinations, weaker students are identified and remedial procedures are framed to enhance their level of learning.</p>
<p>Examination and Evaluation</p>	<p>In each semester we conduct two sets of centralized internal examination. The mechanism is run by examination committee and invigilation duty circulates among the faculty members. Score sheet with student's signature exhibits on the respective department notice board. The gained scores in exams along with attendance and assignments are consolidated and publish in the notice board to hear the grievances. After this, the copy of the CE sheets is under signed by the concerned faculty, Head of the Departments and Principal. After the final verification marks are uploaded</p>

	at all levels as advised by the university before the stipulated time.
Research and Development	Research Advisory Committee formed to discuss proposals to IMPRESS and make Presentation of PhD thesis before final submission. Faculty members are encouraged to pursue doctoral degrees. Encourages the faculty members to take up research projects. Encourages teachers to organize state/national level seminar/workshop/conference. Invites eminent scientists and speakers for delivering talks. Encourages the teachers to publish their research findings in national and international journals with good impact factor.
Library, ICT and Physical Infrastructure / Instrumentation	A computer lab with 25 computers was set up and a well-furnished double storied library is functioning in the campus with 25000 books along with newspapers and journals
Human Resource Management	The Kerala government recruits and promotes teaching and nonteaching staff to the college. The Principal regularly meets the staff and addresses their grievances if any. The IQAC and departments organized FDP for the faculty. There are annual community lunches and life renewal programmes for teaching and nonteaching staff. The staff quarters renovated for the well-being of the staff and safe drinking water facility is ensured to the staff by installing water purifier in the office premises
Admission of Students	The college admits students through online centralized admission process (CAP) of the Kannur university. Due weightage is given for Divyagjan, SC/ST/OEC/OBC students. The college also admits students who showed outstanding performance in sports from the rank list prepared by the sports council to ensure transparency in the admission process

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college has implemented e-governance in planning and development using Bill Information and Management System (BiMS). It is an eBill portal for Claim Settlements by Drawing and Disbursing Officers (DDOs). The DDOs can prepare online contingent bills and e-Submission to treasury through BiMS.

Various funds allotted to the college via RUSA/UGC are channelled through BiMS. There will be a fair procedure in approving and distributing funds for projects. Every proposal is discussed and approved by the College Council.

Administration

The administrative matters of the college are managed entirely through the Digital Document Filing System (DDFS). It enables fast transaction of files, as well as quick and transparent process of decision making, far better than before. It has been put under the purview of RTI to ensure transparency of the administrative processes.

Finance and Accounts

The finance and accounts including the salary and service details of the employees of the college are managed through the Service and Payroll Administrative Repository for Kerala (SPARK). The whole process of financial transactions is constantly monitored and evaluated by the Accountant General of India.

Student Admission and Support

Single window online system introduced by the Kannur University is utilized for admission. The student's management system software - College Mate- is used for handling student data including internal marks, attendance, bio-data etc. The students are given various scholarships which include the Post Matric scholarship for minorities, Central Sector Scholarship, State Merit Scholarship, Snehapoorvam Scholarship, Higher Education Scholarship and Prof. Joseph Mundassery Scholarship for minority welfare. The teacher coordinator helps the students for the online submission of the application of these scholarships. The institution maintains hostels for girls' students and admission to the hostels is done as per established government rules.

Examination

The registration of students for University exams is done online. The results are likewise declared online. Online SBI Collect is made available in the college website for easy payment of fee for various purposes to the Kannur University. Internal marks are uploading through the University website by the teacher, duly verified by the HoD and publishing in the noticeboards for students' information and submitting the grievances. Hall

tickets and nominal rolls of students are also issued through the University website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
2019	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NAAC accreditation orientation seminar	Nil	10/11/2018	10/11/2018	24	Nil
2018	Nil	Computer training to office staff (MS Word Excel)	08/12/2018	08/12/2018	Nil	8
2018	National Seminar	Commerce, Management and Finance (NASCOMF 2018)	21/11/2018	22/11/2018	35	Nil
2018	National Seminar	Kerala Ecology, Economy and Society: Emerging Contours	04/10/2018	05/10/2018	46	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	21	18	18

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EKNM Government College is a government college of Kerala and hence all the welfare schemes available to the government employees are also applicable to the faculty. In addition to it subsidized Canteen facilities is provided.	EKNM Government College, is a government college of Kerala and hence all the welfare schemes available to the government employees are also applicable to the non-teaching staff. In addition to it subsidized Canteen facilities is provided.	1.Hostel facility for girl 2. Placement cell 3.E-grants Schemes adopted from Government 4.Scholarships Schemes provided by the government 5.Scholarships instituted by Alumni 6.Endowments instituted by retired and existing staff 7. Endowments instituted by parents 8. Endowments instituted by Alumni and students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College has a mechanism for internal and external audit. The PTA funds are audited by an internal audit team appointed by the executive Committee of the PTA and by a local Chartered Accountant before annual general body of the PTA. Principal constitute Stock Verification Committee comprising of faculty members and administrative staff to undertake stock verification of laboratories/libraries/departments/classes as part of internal audit. Auditors from D.C.E. Trivandrum and Office of the Accountant General, Government ofKerala, undertake the process of auditing periodically and the audit of UGC and RUSA funds are done by Chartered Accountant
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PARENT TEACHERS ASSOCIATION	496614	DONATION
View File		

6.4.3 – Total corpus fund generated

250000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Academic Monitoring Committee, College Council
Administrative	Yes	Government Audit	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Advances are monthly given to ladies hostel in connection to mess fee of SC/ST students 2. Support for the website updation of the college 3. Repairing and maintenance charges of electrical, electronics and water purifier equipment. 4. Advance given for the NAAC accreditation fee. 5. Funds for seminar/invited talks by various departments. 6. Salary to contract teaching and non-teaching staff in emergency situation 7. Support for fine arts activities 8. Travelling and medical expense to sick/injured students 9. Maintenance support to computer centre 10. Meeting the expenses in connection with class wise PTA meetings. 11. Meeting the expenses for conduct of internal examinations. 12. Advance given to NSS seven day special camp 13. Advance given to college magazine.

6.5.3 – Development programmes for support staff (at least three)

1. Rest Room for Staff 2. Participation in training programmes conducted by govt. agencies (IMG Trivandrum) for knowledge updation. 3. Opportunities to participate in relevant seminars and conferences organized by various departments 4. Awareness program in Service Rules

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Formation of Department-level Quality Assurance Cells (DQACs) ? Steps for registering College Alumni ? P G Block using RUSA Funds- Proposal submitted ? Conduct more Career Development Programs ? Conduct at least three invited talks/seminar/ debate by each department

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	TWO DAY NATIONAL SEMINAR	07/11/2018	21/11/2018	22/11/2018	194
2018	IQAC MEETING	07/11/2018	07/11/2018	07/11/2018	14
2018	IQAC MEETING	22/12/2018	22/12/2018	22/12/2019	13
2019	IQAC MEETING	05/01/2019	05/01/2019	05/01/2019	11

2019	NAAC FACILITATION COMMITTEE	05/01/2019	07/01/2019	07/01/2019	11
2019	NAAC STEERING COMMITTEE	05/01/2019	14/01/2019	14/01/2019	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Infancy to Adolescence	08/02/2019	08/02/2019	78	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Proper measures have been taken to reduce carbon emission and enable to keep the campus, pollution-free and uncontaminated. The College bus and the special buses from Kerala State Road Transport Corporation (KSRTC) fetch students and staff to the college and minimize the use of individual vehicles. The College bus and other vehicles are checked by the RTO and provided with pollution-free stickers. Share auto system is also used by staff and students for transport and conveyance. The campus is kept green by preserving trees, plants and bamboos and Bio-fencing has been taken up to minimize environmental impact. The uses of bicycles are not suitable in the locality due to its hilly nature. The green ambience of the college is largely due to tree plantation. There are about 3000 trees of various kinds in the campus. Trees have nearly covered 2/3 of the college area. They help to maintain the ecosystem. College collaborates with the forest department in the afforestation scheme. The rocky terrain of Elerithattu often poses serious obstacles but the college tackles all these and does not give up its efforts in making the place cool and shady. Use of flex boards is also discouraged and cloth banners and paper posters are promoted inside the campus for the various programmes conducted in the college by the various departments and by the college union. Students are advised to follow a plastic-free culture in their homes as well. With this end, from 2015 onwards we have started a programme of bringing water bottles of non-plastic in nature and it is monitored by the association secretaries and the surprise visit is done by the head along with teachers and the best class will be honoured through the public addressing system.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	2
Rest Rooms	Yes	15

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR PRINCIPAL	04/06/2018	<ul style="list-style-type: none"> • Principal behaves in such a manner that earn respect by upholding integrity, dignity, decorum and efficiency at all levels. • Maintain tolerance while dealing with burning issues among students and subordinates. • Do not discriminate the faculty members and students on grounds of gender, colour, and creed.
CODE OF CONDUCT FOR TEACHERS	04/06/2018	<ul style="list-style-type: none"> • Teachers should refrain from engaging in external jobs that hamper your teaching. • Involve in research activities • Keep your subject knowledge up to date • Treat your colleagues as professional equals, regardless of their status. • Teachers should demonstrate to students their commitment for excellence in work, manners and achievement. • Teachers should uphold human dignity and promote equality of gender, religion and ethnicity
CODE OF CONDUCT FOR STUDENTS	04/06/2018	<ul style="list-style-type: none"> • When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she should greet him/her. • Students who happen to have no class should not loiter in the corridors or campus

		during class hours. They must either go to the Library and read. • Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.
CODE OF CONDUCT FOR ADMINISTRATIVE STAFFS	01/06/2018	• The behavior of administrative staffs should be polite and gentle towards students, teachers and public.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Childrens day Celebration	14/11/2018	14/11/2018	50
Observance of World Environmental Day	05/06/2018	05/06/2018	85
Environment Protection Awareness Class	30/06/2018	30/06/2018	90
Hiroshima - Nagasaki Day	06/08/2018	06/08/2018	150
Observance of National Youth day	12/01/2019	12/01/2019	150
Teachers Day celebration	05/09/2018	05/09/2018	180
NSS Day Celebration	24/09/2018	24/09/2018	180
Independence Day Celebration	15/08/2018	15/08/2018	190
Observance of National Unity Day	31/10/2018	31/10/2018	190
Observance of Martyr day	30/01/2019	30/01/2019	195
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plastic Free Zone Campaign' brought down the usage of disposable plastic goods to the minimum by the strict adherence of Green Protocol ? Separate waste bins for bio-degradable and non-degradable waste have been placed at various places in the campus. ? Bio-waste from canteen is collected by NGOs. A large portion of these wastes are used as the organic manure for the vegetable cultivation by the NSS unit and in the garden. ? Green landscaping with trees and plants ? Eradication of Parthenium plant is a regular activity to tackle health hazards in and out of the college. ? Old computers and electronic equipment are used for training to public and students conducted by the college

to reduce E waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: Title: Organic farming on the roof top • To develop agrarian culture and instill the mindset for manual labour • To provide healthy and uncontaminated food for the local community • To cultivate mindset for collective farming and group living • To nurture the dignity of labour among the youth The acquisition of the knowledge is not merely the memorization the facts from the books but integration of learning process with productive activity. Learners voluntarily involve themselves in the collective activity with shared responsibility. The process of cultivation commenced with the buying of different varieties of organic seeds pertaining to cauliflower, cabbage, cucumber, bitter guard, snake guard, tomato, ladies finger, brinjal, beans and red chilli from Kerala Tourism Development Society, Kanhangad. Reusable grow bags for cultivation were supplied by the society. Organic manure and pesticides were used throughout the cultivation. The retted coconut husk helped to spread the roots properly. The grow bags were regularly watered utilizing the water resources of the college. The seedlings were planted in the month of November and harvested towards the end of December. The seasonal cultivation and planting is followed by harvesting which continues towards the end of April. The fresh organic products were sold in the open auction conducted in the college premises. The roof top cultivation was an overall success through systematic planning, proper preparation timely implementation and whole hearted participation.

Best Practice - II : Title: Blood Donation as Life Donation • To participate in the national reconstruction efforts through blood donation • To be aware of the physiological conditions of one's own body • To remove the initial fear encountered by the first year students in contributing blood whole heartedly. NSS Units of the EKNM Government College in collaboration with Kasaragod Government District Hospital regularly organizes Blood Donation Camps. The staff and personnel of District Hospital arrives the college every year based on our request. They collect the blood providing refreshments to the students. The student community voluntarily contributes blood on their own. Around 80 units of blood are collected every year from the college through camp. The maximum possible utilization of the blood samples is ensured by the hospital. The college is successful in getting rid of the fear for blood donation from the youths. The initiative strengthens the public health sector of the state by the involvement of large number of stakeholders.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.eknmgc.ac.in/images/IQAC/BestPractice2018-2019.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

EKNM Government College with its 18 acres of land, rich with vegetation and natural beauty, is known for its excellence in academic and co-curricular activities in tandem with its stated objectives and visions. Our motto is 'Sa Vidhya Ya Vimukthaye' (Learning Liberates). All the activities of the institution are founded on these well-defined principles. This is a rural college and caters to the higher education needs of the rural population of the four surrounding Panchayaths viz. West Eleri, East Eleri, Kinanoor-Karindalam and Balal. The relative geographical isolation of the placfrom the mainland is compensated to a large extent by the academic activities of the institution and promotes the intellectual sustenance and ethical enhancement for decades.

Before 1981, the youngsters of this area were denied the fruits of higher education. The rich and influential people sent their children to cities like Calicut and Mangalore (more than 100 kms away) to materialize the needs of higher learning. So the very inception of the college was triggered by the need to make education accessible to all classes of people irrespective of financial status, place of domicile, caste, religion, gender according to the Government norms. A survey of the student population of the college would reveal its commitment to inclusiveness. Of the total student strength 70.5 are girls, which speak about the gender concerns and women empowerment commitments of the college. In community-wise distribution we can find that 58 of students belonging to OBC (of which 6 are from Muslim minority), 13 to SC/ST and 29 general category. In terms of financial capacity, it can be seen that 95 students are from weaker families and enjoy fee concessions offered by the govt. Thus, in this vulnerable group of students, the institution manages to instruct students through quality teaching-learning methods and equip them to perform well in the examination. The pass percentage of the institution 63.63 as against the university pass percentage of 55.54 is inalienably connected with the high percentage of scholarships and free ships provided for the amelioration of the socio economically disadvantaged students. Since the majority of the students are from the socially and economically backward community they are given scholarships and free ships as supportive to their learning process which makes high pass percentage and reduces dropouts.

Provide the weblink of the institution

<https://www.eknmgc.ac.in/images/IQAC/BestPractice2018-2019.pdf>

8.Future Plans of Actions for Next Academic Year

- Promote student initiated curricular and co-curricular activities and more participation in university, state and national level competitions.
- Conduct environmental audit as a regular practice and implementation of green protocol.
- To open the newly constructed science block and complete the construction of Men's hostel
- Empowering students by conducting more number of quality programs in career guidance, placements and soft skill development, curriculum enrichment and gender sensitization.
- To increase the publications of the faculty.
- To motivate the faculty to apply for projects funded by national and international agencies.
- To allocate RUSA grant effectively.
- To upgrade institutional website
- Starting new UG and PG courses